

DRAFT SFY 2025 UNIFIED PLANNING WORK PROGRAM

For the Period April 1, 2025 – March 31, 2026

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ULSTER COUNTY TRANSPORTATION COUNCIL FINAL SFY 2025 UNIFIED PLANNING WORK PROGRAM

For the Period April 1, 2025 – March 31, 2026

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, divisions of the U.S. Department of Transportation. The views and opinions expressed herein do not necessarily reflect those of the U.S. Department of Transportation.

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[insert authorizing resolution here]

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INTRODUCTION

The Ulster County Transportation Council (UCTC) is the designated Metropolitan Planning Organization (MPO) for the Kingston Urbanized Area and a portion of the Poughkeepsie-Newburgh-NY-NJ Urbanized Area. UCTC is required to carry out a continuing, cooperative and comprehensive multimodal transportation planning process. The UCTC is hosted by the County of Ulster within the Planning Department under a formal agreement with the State of New York.

Metropolitan Planning Organizations (MPOs) are designated for each urbanized area having a population of more than 50,000 by agreement between the Governor and local governments. As a result of Census 2000, it was determined that the greater Kingston area had achieved "metropolitan" status. On June 4, 2003, the Governor of the State of New York together with the County of Ulster and its municipalities formally designated the Ulster County Transportation Council (UCTC) as the MPO for the Kingston Urbanized Area. In 2004, the UCTC agreed to expand its Metropolitan Planning Area (MPA) boundary to all of Ulster County. In 2013, UCTC reviewed and adjusted its existing urbanized area and Metropolitan Planning Area boundary based on population figures associated with Census 2010, which was approved by the Federal Highway Administration (FHWA) in September 2013. The 2010 Kingston Urbanized area was expanded to include the Woodstock hamlet and census blocks in Greene County. Urbanized areas were redrawn based on results from Census 2020. Major changes include the loss of Greene County and Woodstock as part of the Kingston Urbanized Area. Only minor changes in Ulster County were made to Poughkeepsie Newburgh Urbanized Area.

UCTC is responsible for the development of a Metropolitan Transportation Plan (MTP) and a Transportation Improvement Program (TIP) that encourages and promotes the safe and efficient development, management, and operation of surface transportation systems to serve the mobility needs of people and freight in its planning area and the region. In addition, UCTC is responsible for the development of a Unified Planning Work Program (UPWP). The intent of such a work plan is to coordinate all transportation-related planning activities that reflect the planning priorities facing the Metropolitan Planning Area.

FEDERAL REQUIREMENTS

The Infrastructure Investment and Jobs Act (IIJA) – also known as the Bipartisan Infrastructure Law – was signed on November 15, 2021. The IIJA provides five years of funding for federal highway and transit programs beginning in FFY2022. The latest Metropolitan Planning Rule states that metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 shall be documented in a Unified Planning Work Program (UPWP). A UPWP is a statement of work that identifies the planning priorities and activities to be carried out within the specific boundary of a designated Metropolitan Planning Area ("MPA"); the UCTC MPA encompasses the entire county (refer to map on following page). The UPWP shall identify work proposed for the next one- or two-year period by major activity and

Figure 1: UCTC Metropolitan Planning Area (MPA)

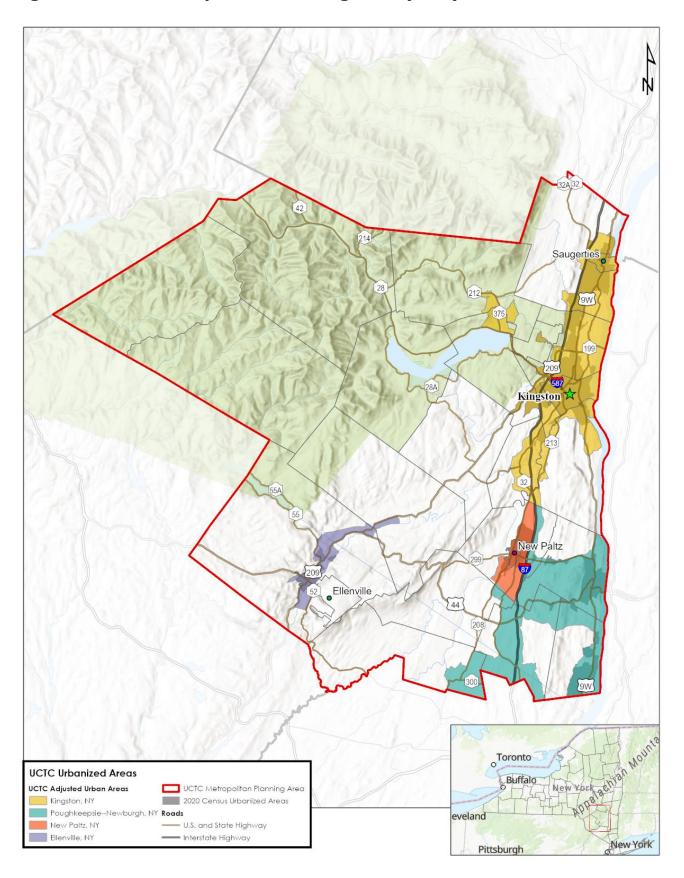
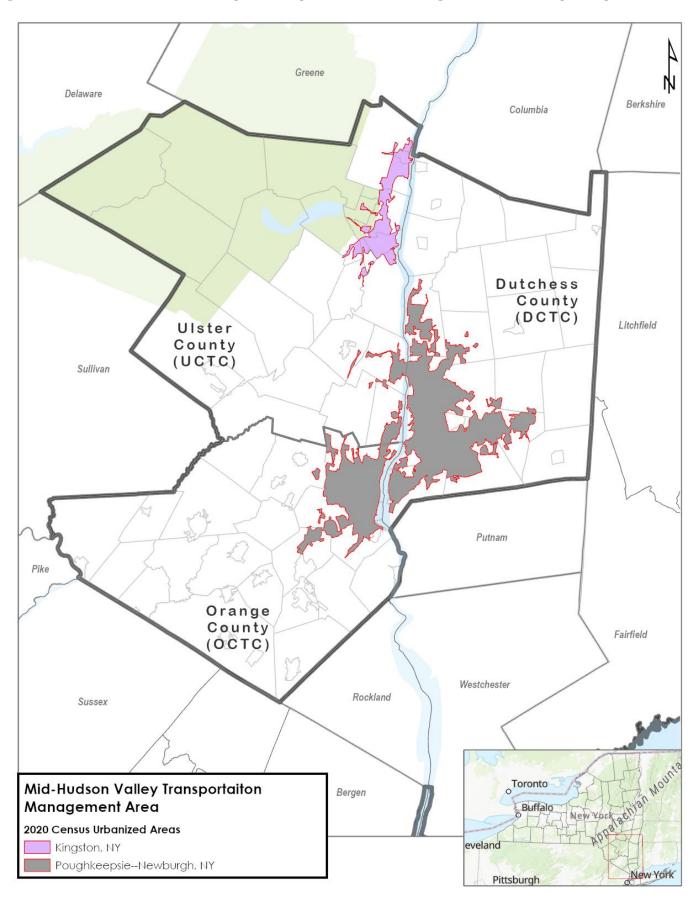


Figure 2: Mid-Hudson Valley Transportation Management Area (TMA)



task, in sufficient detail to indicate:

- who will perform the work (e.g., MPO, State, public transportation operator, local government, or consultant);
- schedule for completing the work;
- resulting products;
- proposed funding by activity/task; and
- a summary of the total amounts and sources of Federal and matching funds.¹

The UPWP must also support the goals, objectives and recommendations of UCTC's Year 2045 Metropolitan Transportation Plan.

In addition to the Kingston Urbanized Area, Ulster County is part of a larger urbanized area known as the Poughkeepsie-Newburgh NY-NJ Urbanized Area or Mid-Hudson Valley Transportation Management Area (TMA") (see Figure 2, page 3). A TMA is defined in Titles 23 and 49 U.S. Code as urbanized areas over 200,000 in population. Portions of Dutchess, Orange, and Ulster Counties form the Mid-Hudson Valley TMA. As a result, the three MPO's receive additional Federal Highway Administration and Federal Transit Administration resources and are responsible for coordinating a Congestion Management Process (CMP) and integrating CMP strategies into the long range transportation plan. Specific short and long-range CMP strategies were originally adopted in 2005 by the TMA and updated in 2011 and 2019 by TMA members.

TITLE VI & ENVIRONMENTAL JUSTICE COMPLIANCE

In 1994, President Clinton issued Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations. The Executive Order focused attention on Title VI by providing that "each

"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." - Title VI of the Civil Rights Act of 1964

Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations." In support of Executive Order 12898, the United States Department of Transportation (DOT) issued an Order on Environmental Justice (DOT Order 5610.2) in 1997, followed by a Federal Highway Administration (FHWA) Order on Environmental Justice (FHWA Order 6640.23) in 1998.

There are three fundamental Environmental Justice principles:

- 1. To avoid, minimize, or mitigate disproportionately high and adverse human health or environmental effects, including social and economic effects, on minority and low-income populations.
- 2. To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process.

¹ Title 23: Highways, Part 450 – Planning Assistance and Standards, Subpart C – Metropolitan Transportation Planning and Programming.



3. To prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations.

The UCTC remains committed to supporting Federal Environmental Justice requirements and maintaining compliance with Title VI of the Civil Rights Act. Examples of UCTC commitment include evaluation measures built into the UPWP and TIP project selection process, and the use of Geographic Information System (GIS) resources to illustrate the relationship between transportation investments programmed and areas with concentrated low-income, minority, age 65 and older, and mobility disability populations. In addition, the needs and interests of Limited English Proficiency (LEP) populations are taken into account during the project development and consultant solicitation phases of new UPWP projects. Recent examples include Spanish translation of project outreach materials associated with local corridor planning as well as inclusion of Spanish translators at public outreach events and meetings. In addition, UCTC's transit planning activities continue to focus on the need of underserved areas and populations.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

As a sub-recipient of US Department of Transportation financial assistance, which is administered through the New York State Department of Transportation (NYSDOT), UCTC is committed to the New York State Department of Transportation Disadvantaged Business Enterprise (DBE) Program as described in detail in the New York State Department of Transportation Disadvantaged Business Enterprise (DBE) Program Plan.² All sub-recipients that administer contracts with any USDOT funding assistance are required to fully conform to the Federal requirements in 49 CFR §26. Sub-recipients shall either develop their own DBE Program where required, or endorse and fully conform to the NYSDOT's DBE Program (49 CFR §26.21). NYSDOT will ensure the sub-recipients comply with all requirements. UCTC utilizes the State DBE participation targets in its contracting to ensure compliance with this policy (49 CFR §26.13).

² For more information, visit the NYSDOT DBE Certification Program webpage, online at https://www.dot.ny.gov/main/business-center/civil-rights/general-info/dbe-certification

UCTC MEMBERSHIP

UCTC policy and decision making authority rests with its Policy Committee voting members. The Policy Committee is comprised of chief elected officials from urbanized and non-urbanized areas throughout Ulster County along with the New York State Department of Transportation and the New York State Thruway Authority. The Ulster County Executive serves as Chair of the Policy Committee. The Policy Committee is supported by nonvoting Advisory and Technical Committees comprised of municipal and transportation agency officials. In addition to permanent voting members, the UCTC voting structure includes alternating two-year voting memberships. Less urbanized municipalities are paired together based upon geographic location and municipal population, and alternate voting membership on the Policy Committee every two years on June 4. In addition to permanent and two-year alternating voting members, the UCTC Operating Procedures identify seven (7) rural municipalities to collectively serve as one (1) rural voting member (also known as the "7 as 1" rural voter arrangement). In accordance with UCTC Operating Procedures, the Ulster County Association of Town Supervisors ("UCATS") appoints one Supervisor to represent the seven municipalities. Term limits for the individual serving in "7 as 1" rural voting seat is determined by UCATS. The UCTC meetings are scheduled and held "as needed" and typically occur every 2 months.

The UCTC Policy Committee is supported by a Technical Committee comprised of appointed municipal and transportation agency staff representing Ulster County municipalities and transportation agency interests. The Technical Committee serves as an advisory body to the Policy Committee. The Technical Committee monitors the operational aspects of the UCTC planning program for consistency with Federal, State, and local planning requirements, reviews technical and policy-oriented

UCTC MEMBERSHIP

PERMANENT VOTING MEMBERS

Ulster County Executive, Chair City of Kingston Mayor Town of Saugerties Supervisor Town of Ulster Supervisor NYS Thruway Authority Executive Director NYSDOT Commissioner, Secretary

TWO-YEAR VOTING MEMBERS

(Alternate biennially) Village of Saugerties Mayor* Town of Hurley Supervisor Town of Rosendale Supervisor* Town of Esopus Supervisor Town of Lloyd Supervisor* Town of Marlborough Supervisor Town of Plattekill Supervisor* Town of Shawangunk Supervisor Village of Ellenville Mayor* Village of New Paltz Mayor Town of New Paltz Supervisor* Town of Wawarsing Supervisor Town of Woodstock Supervisor* Town of Kingston Supervisor *Current Voting Representative through June 4, 2025

7 AS 1 RURAL VOTING MEMBERSHIP

(Appointed by Ulster County Association of Town Supervisors)
Town of Denning Supervisor
Town of Gardiner Supervisor*
Town of Hardenburgh Supervisor
Town of Marbletown Supervisor
Town of Olive Supervisor

Town of Rochester Supervisor Town of Shandaken Supervisor *Current Voting Representative

NON-VOTING ADVISORY MEMBERS

Federal Highway Administration Federal Transit Administration Federal Railroad Administration NYS Bridge Authority NYS Dept. of Environmental Conservation projects and programs, makes recommendations to the Policy Committee for consideration, and monitors the activities of staff. ³

UCTC also has a joint cooperative transportation planning agreement with the public transit operator in its jurisdiction. In addition, UCTC is supported by Non-Voting Agency Advisory Members to assist with the planning process and help guide the Technical and Policy Committees with decision-making and policy formulation.

The day-to-day activities of UCTC are supported by 2.5 FTE staff to ensure the overall planning program is executed in a timely and efficient manner and in accordance with Federal regulations. Ulster County is the host agency for all UCTC-related staffing and planning studies. Staff is housed within Ulster County Planning Department located in the Ulster County Office Building in Uptown Kingston. UCTC's budget is embedded within the Ulster County Planning Department's budget and managed by the Director of the Ulster County Planning Department. Staff, equipment, supplies, rent, consulting studies, and other expenses used to support UCTC staffing operations are reimbursable to Ulster County by federal funds at 80% of the total amount. NYSDOT provides a 15% match, while Ulster County provides a five percent match. The State match for PL funding is accomplished through the use of toll credits: revenues generated by toll authorities (toll receipts and bonds) that are used to build and maintain highways and bridges that serve interstate commerce in New York State. The State match for MPP funding is provided through in-kind services.

2024/2025 PROGRAM ACCOMPLISHMENTS

The Ulster County Transportation Council (UCTC) continues to plan and implement programs and projects in support of the Year 2045 Long Range Plan's goals and recommendations. In addition, the UCTC continues to provide adaptive mechanisms to ensure that the public can continue to participate in the metropolitan planning process in a safe and effective manner. Major accomplishments during the 2024-2025 state fiscal year include the following:

Program Support and Administration

- Convened 7 meetings of the UCTC Technical and Policy Committees during which the respective Technical and Policy
 Committees reviewed and approved 19 resolutions addressing various transportation funding, performance management
 and planning issues;
- Managed the UPWP Call for Projects, accepting 2 proposals for review and consideration in the 2025/26 UPWP
- Maintained and updated UCTC's web site and developed project pages to keep the public apprised of specific transportation-related projects, funding opportunities, events and activities at https://uctc.ulstercountyny.gov/
- Routinely processed GIS and other transportation-related data requests from local, state and Federal agencies as necessary
- Updated the UCTC email distribution list; 906 subscribers were registered at the close of 2024, up from 746 previous year
- Provided support to local communities and respective committees regarding transportation planning and land use, emphasizing the coordination of land use and transportation planning to promote sustainable and more orderly development
- Continued to present Council members with special information on relevant topics of interest including bridge conditions, transportation safety trends and statistics, Infrastructure Investment and Jobs Act updates, transportation performance management, EV bus technology, and other subjects as warranted or applicable

³ See Ulster County Transportation Council Operating Procedures as approved June 4, 2003. Online at https://ulstercountyny.gov/sites/default/files/documents/mpo_op.pdf

• Prepared and submitted reports to NYSDOT, FHWA and FTA as required

Training Courses, Seminars and Conferences

UCTC staff attended numerous professional development and training opportunities during the reporting period focusing on a variety of transportation planning topics

General Development and Comprehensive Planning

- Continued responsibility for coordination of the Ulster County Traffic Safety Board; hosted 10 meetings, prepared an annual report, bylaws, press releases, resolutions in support of furthering traffic safety; development of public outreach materials; annual School Bus Driver of the Year award; web updates, and responded to constituent concerns
- Provided support and data distribution through an online 'ArcGIS dashboard created for the distribution of digitized public sidewalks and condition assessments for all Ulster County villages and the City of Kingston; https://www.arcgis.com/apps/dashboards/dd1f7ce49aac4ddda51c6df1712626e5
- Maintained the landmark ArcGIS Hub Fatal and Serious Injury Crash ArcGIS dashboard, viewing 5 years of crash data on Ulster County roadways https://ulstercounty.maps.arcgis.com/apps/dashboards/6994b9dc780f4b249738cec4ffbd4c59
- Provided detailed assessments of road safety concerns at 13 locations utilizing traffic safety data.
- Performed bicycle and pedestrian crash network screening using the Safer Streets Priority Finder tool.
- Continued to present relevant issues associated with Infrastructure Investment and Jobs Act (IIJA);
- Conducted Census data analysis of the UCTC MPA for use by various Ulster County public stakeholders upon request for the purposes of local area assessment and grant applications

Transportation Improvement Program Administration

- Maintained the 2023-2027 Transportation Improvement Program, processing 10 modifications and amendments to 20 individual projects
- Completed the FFY 2024 Annual Obligation Report (delivered December 2024);
- Completed the SFY23 FHWA Annual Performance and Expenditure Report (delivered December 2024);
- Assisted local project sponsors with identification of capital offsets to address cost overruns or shortfalls as needed;
- Facilitated multiple meetings between Ulster County communities and NYSDOT Local Projects Unit staff to assist with project implementation and problem solving
- Established selection criteria, location mapping, review committee, and outreach for the BridgeNY, TAP and FTA 5310 programs
- Prepared and re-submitted a \$350,000 grant application to the FHWA Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation Program (PROTECT) which, if awarded, will provide 100% federal funding for a phase 2 transportation resiliency assessment.
- Initiated the 2026 UCTC TIP update and hosted 10 meetings with local project sponsors addressing 18 individual projects

Transit and TMA Activities

- Provided guidance, oversight and other assistance to UCAT staff regarding FTA finance and capital and operational assistance
- Assisted Ulster County Area Transit (UCAT) with on-site transit planning and reporting tasks;
- Provided support services to UCAT for future bus fleet electrification, including assessment of charging facility needs and
 evaluation of feasible options for deployment on existing routes in partnership with the Ulster County Department of the
 Environment as part of its New York State Energy Research and Development Authority study
- Completed the Ulster County Coordinated Human Services Transportation Plan
- Continued the UCAT Route Optimization Study

Working in close partnership with Dutchess Transportation Council and Orange Transportation Council staff, UCTC staff completed the following:

- Completed the TMA Freight Assessment through the MHVTMA Freight Subcommittee
- Worked closely with Ulster County transit operators and TMA staff to program FTA Section 5307, 5339, 5311 and 5310 funds
- Participated in the Section 5310 project solicitation as a member of the rating and ranking committee
- Commuter bus service discussion with NYSDOT officials regarding commuter carrier contract execution within Mid Hudson Valley and Capital Regions

Short and Long Range Planning Activities

- Assisted the land use approval process managed by the Ulster County Planning Board through the review of <u>174</u> site plan
 and special permit referrals over the course of the 2024 calendar year, providing analysis and insight regarding impacts on
 the County transportation system
- Community Transportation Planning Assistance, including participation on the following boards and committees:
 - Saugerties Complete Streets Advisory Committee
 - Ellenville/Wawarsing Complete Streets Advisory Committee
 - City of Kingston Complete Streets Advisory Committee
 - o Kingston Sidewalk Task Force (subcommittee of the CSAC)
 - O Assisted with the development of a traffic safety public outreach campaign
 - Ulster County Trails Advisory Committee
 - Catskill Park Scenic Byway Transportation Committee
 - Assisting Trail Planning Efforts within the Planning Area
 - Assisting in traffic safety analysis for the county and communities, including site visits to numerous locations of concern
- Continued the UCTC Traffic Count Program
- Completed the Town of Ulster Route 9W Mobility Plan and the City of Kingston Rail Road Crossing Study

In addition, UCTC staff coordinate with various local and regional agencies, municipalities, elected officials, and the public at large to discuss and problem solve various transportation related issues.

- **Completed** the following UCTC UPWP projects:
 - o 44.21.07: UCTC Website Redesign
 - o 44.23.02-03: Town of Ulster Route 9W Corridor Management Plan
 - o 44.24.02: City of Kingston Rail Safety Program
 - o 44.27.04: Coordination of Non-Emergency Human Service Transportation Plan
- **Continued** the following UCTC UPWP projects:
 - o 44.23.01-04: Traffic Monitoring Program
 - o 44.27.07: Ulster County Transit Network Assessment
 - o 44.23.01-01: UCTC Year 2050 Long Range Transportation Plan Public Outreach Coordination
- Initiated the following UCTC UPWP projects:
 - o 44.23.01-01: UCTC Year 2050 Long Range Transportation Plan Technical Assistance

<u>UCTC</u> staff wishes to thank all of its project partners – consultants, State and Federal officials, municipal staff, and private citizens – for their participation, assistance, and support of UCTC projects and initiatives during the 2024-25 state fiscal year.

UPWP FRAMEWORK

The UCTC 2025-2026 UPWP has been developed in accordance with the stated goals of the UCTC Year 2045 Long Range Transportation Plan (as derived from Titles 23 (FHWA) and 49 (FTA) of the Code of Federal Regulations). As such, the UPWP supports a metropolitan planning process that includes projects and strategies that will:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- 2. Increase the safety of the transportation system for motorized and non-motorized users;
- 3. Increase the security of the transportation system for motorized and non-motorized users;
- 4. Increase the accessibility and mobility of people and for freight;
- 5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- 6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- 7. Promote efficient system management and operation; and
- Emphasize the preservation of the existing transportation system.
- Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
- 10. Enhance travel and tourism.

Projects that either directly or indirectly support these goals are identified accordingly in Table 7 of the appendix.

FEDERAL PLANNING EMPHASIS AREAS (PEA)

PEAs are United States Department of Transportation(USDOT) priorities and are be reflected throughout th 2025-26 UCTC UPWP. The PEAs include the following:

- Tackling the Climate Crisis Transition to a Clean Energy, Resilient Future;
- Equity and Justice40 in Transportation Planning;
- Complete Streets;
- Public Involvement;
- Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination;
- Federal Land Management Agency (FLMA) Coordination;
- Planning and Environment Linkages (PEL); and
- Data in Transportation Planning.

Descriptions identifying how these priority areas are considered is shown within applicable task tables. Given the variability of work program development and update cycles, these PEAs will be incorporated into elements of the UCTC annual program at variable levels year to year.

SFY 2025/26 FUNDING SUMMARY

Funding for operations of UCTC are provided through the New York State Department of Transportation under the recently adopted Federal Fixing America's Surface Transportation Act (FAST Act), the most recent law amending and establishing Federal surface transportation policy and funding authorizations. Funds are allocated on a formula basis to the 14 MPOs that exist within New York State. The operating budget for UCTC is embedded within the Ulster County Planning Department's budget and managed by the Director of the Ulster County Planning Department.

The majority of funding included in the UCTC UPWP is provided by FHWA Metropolitan Planning Funds (PL) and FTA §5303 Metropolitan Planning Program (MPP) funds. The PL funds are used by MPOs for developing long-range metropolitan transportation plans, transportation improvement programs, and to implement a planning process as described in 23 USC Section 134.

MPP funds are used for activities related to planning for transit systems. MPP funds are apportioned to states by a formula that includes each state's urbanized area population in proportion to the total urbanized area population for the nation, as well as other factors. States can receive no less than 0.5 percent of the amount apportioned. These funds, in turn, are sub-allocated by NYSDOT to MPOs by a formula that considers each MPO's urbanized area population, their individual planning needs, and a minimum distribution.

New York State's anticipated total allocation of Federal transportation planning funds for the 2025-2026 year is \$45.2 million. This is comprised of \$33,761,980 in FHWA PL funds and \$11,522,544 in FTA MPP funds. A portion of the overall state allocation is set aside for joint planning activities, referred to as "shared cost initiatives;" \$250,000 in FHWA PL funds are committed directly to such projects. This UPWP has been developed using the FHWA and FTA funding allocations for FFY 2025-2026 as recommended by NYSDOT. These amounts are subject to change based on Congressional action on transportation funding. Should this occur, UCTC would, as required, amend the 2025 UPWP to reflect any changes in the authorized funding levels.

SHARED COST INITIATIVES/STATEWIDE PLANNING AND RESEARCH FUNDS

The New York State Association of MPOs (NYSAMPO) and NYSDOT routinely pool a portion of their federal metropolitan planning funds to undertake planning tasks of statewide significance. These projects, known as Shared Cost Initiatives (SCI), are funded through a combination of FHWA and FTA planning funds and NYSDOT Statewide Planning and Research (SPR) funds, depending on the subject and sponsor. The MPOs and the NYSDOT Policy and Planning Division jointly identify potential tasks, reach consensus on priorities for the year, and develop a scope of work for each selected task. Most of these projects are undertaken by a consultant under contract with one of the MPOs or NYSDOT. The SCI/SPR tasks that UCTC will participate in during the 2025-2026 fiscal year include the following tasks:

NYSAMPO Staff Support

- Objective: Provide administrative and technical support for NYSAMPO efforts, including working groups.
- Cost: \$300,000 total (\$200,000 FHWA PL / \$40,000 toll credits; \$80,000 FHWA SPR / \$20,000 State match)
- Lead Agency: Capital Region Transportation Council

NYSAMPO Staff Training

- Objective: Provide relevant training and professional development opportunities for the staffs and member agencies of MPOs.
- Cost: \$140,636 total (\$45,953 FHWA PL / \$9,191 toll credits; \$94,683 FTA MPP / \$23,671 NYSDOT IKS)
- Lead Agency: Genesee Transportation Council

AMPO Dues

- Objective: Ensure that MPOs are aware of and considered in the development of national transportation policy.
- Cost: \$55,222 total (\$55,222 FHWA PL / \$11,044 toll credits)
- Lead Agency: Binghamton Metropolitan Transportation Study

UCTC FEDERAL AID

UCTC's 2025/26 Federal funding allocation for the period April 1, 2025 to March 31, 2026 is a total of \$465,172 in FHWA (PL) funds and a total of \$57,935 in FTA Section 5303 (MPP) funds. All of these funds (\$523,107) are available for programming in the 2025/2026 UPWP. UCTC also has federal funds available from previous years; these funds represent previous savings that are available to the Council for programming as needed. Combined, the total dollars available for programming in the 2025/26 program include \$1,351,571 in PL funds and \$116,003 in FTA 5303 funds. UCTC will program a total of \$606,908 of previous savings of FHWA PL Funds; combined with the allocation of \$465,172 the proposed UCTC PL SFY2025 Program Budget is \$1,072,080, with \$279,491 remaining as Unprogrammed Balance (savings). UCTC will program a total of \$58,068 of previous savings of FTA 5303 funds, combined with the allocation of \$57,935 the proposed UCTC FTA 5303 SFY 2025 Program Budget is \$116,003 with \$0 remaining as Unprogrammed Balance. Refer to Table 1 of the Appendix for a full listing of UCTC Federal Aid allocations and savings.

MATCHING FUNDS

Non-federal match is required to be provided per host agency agreements with NYSDOT, FHWA Federal-Aid Project agreements and FTA MPP grant awards. The MPO host agencies are required to document local matching funds and local matching In-Kind Services (IKS). NYSDOT will monitor MPO billings throughout the UPWP year to ensure that the appropriate level of local match is being provided. NYSDOT provides the PL match through Toll Credits, which is a "soft match" – no project costs are incorporated into the project as part of the non-Federal share. The FTA MPP grant funds must be programmed in UPWP budget tables by ALI code, with the following share breakdown for each: 80% federal; 15% state; 5% local.

UCTC CARRYOVER BALANCE

The annual carryover or un-programmed balance refers to federal funds allocated to the MPO that have not been committed to a specific purpose and therefore represent savings for future use. MPOs require flexibility to reserve funds for a variety of reasons, such as large upcoming studies or tasks, staffing changes, billing fluctuations or other unforeseen circumstances when managing UPWP funds. UCTC estimates that an un-programmed balance (savings) of \$279,491 in FHWA PL. This amount illustrates a continued effort to draw down savings from previous years in order to limit the amount of carryover funding. A target of roughly one year of staff salary and fringe expenses are typically maintained as unexpended (roughly \$250,000) year to year. The target was exceeded partially due to the departure of 1 staff person in September 2024 and resulting decline in salary

reimbursements while the position is backfilled. UCTC will continue to identify potential transportation planning needs for unprogrammed funds over the course of the state fiscal year. This may include additional dollars to be made available for new contracts that emerge mid-year or for tasks identified in this UPWP that need additional funds based on consultant responses and/or requested expanded scope of services.

UCTC anticipates **\$0** available in savings from FTA 5303 funds in the SFY2025/26 UPWP and has closed 4 FTA grants that were open during the previous UPWP year.

SFY 2025/26 WORK PROGRAM

The work program areas identified below are listed by FTA Task Code for SFY 2025/26.

PROGRAM AREA BY FTA TASK CODE

FTA Task Code	Program Area
44.21.00	Program Support and Administration
44.22.00	General Development and Comprehensive Planning
	Long Range Transportation Planning (LRTP – Metropolitan and Statewide)
44.23.00	• 44.23.01 – LRTP SYSTEM LEVEL
	• 44.23.02 – LRTP Project Level
44.24.00	Short Range Transportation Planning
44.25.00	Transportation Improvement Program (TIP)
44.27.00	OTHER ACTIVITIES*

^{*}FTA tasks are integrated under the Other Activities category.

The total task cost identified for each work item includes New York State and Ulster County funds as a local match. A summary budget for each FTA Task Code is provided in Table 5 (page VIII). The total UCTC program including all matching requirements is \$1,442,785 for SFY 2025/26. New York State provides a soft match for efforts in the UPWP. The total program absent the State and local match (Federal portion (FHWA + FTA) only) is \$1,188,083. Unless otherwise noted, UCTC is the lead agency for all projects undertaken within this UPWP.

44.21.00 PROGRAM SUPPORT AND ADMINISTRATION

Program Support and Administration includes basic overhead, program support, and general administrative costs directly chargeable to the FHWA or FTA project, i.e., direct program support, administration, interagency coordination, citizen participation, public information, local assistance, Unified Planning Work Program (UPWP) development, etc.

44.21.01: Program Support and General Administration

This task includes all program management and organizational development activities, staffing committees, planning and programming meetings, communicating and coordinating with local, County, Federal and State agencies, and general day-to-day operations of UCTC. Also included are capital needs such as office equipment, computer and software purchases, expenses such as travel and overhead, and supplies such as paper and ink cartridges. Other program support and coordination activities under this category include: routine website development and maintenance; attendance at NYSAMPO Director's meetings; preparing MPO meeting agenda and minutes; and preparation for committee and subcommittee meetings.

44.21.01: Program Support and General Administration						
	Federal Share	Local Share	Total	State Soft Match		
Total Project Cost	\$87,200	\$4,590	\$105,558	\$13,768		
	Federal share includes \$60,000 for task total plus \$27,200 for indirect office expenses, travel and equipment/supplies as detailed in Tables IV & V of the Appendix					
Deliverables:	Committee and subcommittee meeting agendas, minutes, contract documents, and web updates. All UCTC travel, training, supplies and indirect costs are included.					
Schedule:	This is an ongoing activity, A	April 2025 – March 2026				

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary).

44.21.02: Unified Planning Work Program (UPWP) Development

The Unified Planning Work Program (UPWP) is a summary of transportation planning tasks proposed annually in support of the goals, objectives, and recommendations of UCTC's Year 2045 Long Range Transportation Plan. This task involves the assessment of work completed in the previous year, anticipated tasks and projects needing completion in the next SFY, a financial analysis of planning funds available, staffing and work load assessment, meeting with local, State and Federal officials to discuss cooperative working partnerships, and the preparation, printing and distribution of the draft and final UPWP document. Administration of UPWP amendments is also included.

44.21.02: Unified Planning Work Program (UPWP) Development						
	Federal Share	Local Share	Total	State Soft Match		
Total Project Cost	\$7,000	\$368	\$7,368	\$1,105		
Deliverables:	Draft and Final UPWP documents will be prepared and distributed for review and adoption. Amendments will be made as necessary					
Schedule:	ule: This is an annual activity, October 2025 - March 2026					

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)



44.21.03: Periodic Reporting

Periodic reporting is comprised of developing progress reports and the preparation of payment reimbursement requests. Staff provides other required information to Ulster County, NYSDOT, FHWA, and FTA for periodic audits of federally funded programs and grants.

44.21.03: Periodic Reporting						
	Federal Share	Local Share	Total	State Soft Match		
Total Project Cost	\$8,000	\$421	\$8,421	\$1,263		
Deliverables:	Quarterly finance reports, s be prepared and circulated		d semiannual narrative	e progress reports will		
Schedule:	This is an ongoing activity, a	April 2025 – March 2026				

44.21.04: Public Participation Activities

The UCTC continues to implement and evaluate public involvement strategies throughout the year. This task includes activities such as the implementation of meetings and other events intended to engage and involve the public, web site development and maintenance, advertisement of public meetings in the local newspapers and on cable access television, and the development of press releases. In addition, UCTC will strive to expand its public outreach activities through the identification of innovative education programs and the formation of strategic partnerships with member organizations to leverage existing resources and expertise in the areas of traffic, bicycle and pedestrian safety.

44.21.04: Public Participation Activities						
	Federal Share	Local Share	Total	State Soft Match		
Total Project Cost	\$2,500	\$132	\$2,632	\$395		
Deliverables:	Web site updates, press releperformed periodically	eases, public advertisemen	ts for upcoming UCTC	activities will be		
PEAs	Satisfies Pleanning Emphas	is Area for Public Involvem	ient			
Schedule:	This is an ongoing activity,	April 2025– March 2026				

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.21.05: Transportation Management Area Coordination

This task covers our administrative work to meet TMA planning requirements for the Poughkeepsie-Newburgh NY Urban Area. This includes participating in TMA meetings, sharing information with OCTC and UCTC staff and other TMA partners, and collaborating on matters related to the TMA. As a member of the TMA, we will work closely with our partners to sub-allocate FTA Section 5307 (Urbanized Area Formula), Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities), and Section 5339 (Bus and Bus Facilities) funding to local providers. TMA-related work on specific tasks such as the Congestion Management Process (CMP), Regional Transit Plan, and Regional Freight Analysis are listed under separate tasks.

The TMA maintains a website through ESRI's ArcGIS Hub that is used to engage the public and stakeholders.⁴ We will keep using this site as a tool to introduce visitors to the TMA and present joint planning products such as the Congestion

⁴ https://mid-hudson-valley-transportation-management-area-ocnygis.hub.arcgis.com/

Management Plan and Regional Freight Analysis.

44.21.05: Transportation Management Area Coordination						
	Federal Share	Local Share	Total	State Soft Match		
Total Project Cost	\$11,000	\$579	\$11,579	\$1,737		
Deliverables:	TMA quarterly meetings, ac coordination with NYSDOT,		d TMA planning activiti	es in close		
Schedule:	This is an ongoing activity, a	April 2025 – March 2026				

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.21.06: Professional Development

Professional development and training help to improve staff performance. Professional development opportunities periodically emerge throughout the year and UCTC benefits when staff works to enhance knowledge and skills needed to do the work of the UCTC effectively. Types of training opportunities staff may attend in the coming year include traffic count workshops, transportation planning seminars, statewide MPO staff meetings, statewide and national planning conferences, transportation modeling workshops, strategies for effective office management, and other specialized training opportunities.

44.21.06: Professional Development						
	Federal Share	Local Share	Total	State Soft Match		
Total Project Cost	\$3,500	\$184	\$3,684	\$553		
Deliverables:	Staff attendance at conferen Federal Highway Administra Transportation (NYSDOT); to National Association of Devo New York State Chapters of transportation-related work applications utilized by staff	ation; Federal Transit Adm the Association of Metropo elopment Organizations (N the American Planning Ass sshops; and training associ	ninistration; New York S litan Planning Organiza IADO); the New York St sociation (APA); other	State Department of ations (AMPO); the cate MPO association; regional		
Schedule:	This is an ongoing activity, A	April 2025 – March 2026				

44.22.00: GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING

General Development and Comprehensive Planning includes the costs of activities specifically emphasizing regional policy and system planning for non-transportation functional areas, including the development and maintenance of related data collection and analysis systems, demographic analysis and non-transportation modeling, and forecasting activity, e.g., land use, housing, human services, environmental and natural resources, recreation and open space, public facilities and utilities, etc.

44.22.01: Ensuring Compliance and Conformity with Federal and State Transportation Rules and Regulations and Performance Monitoring

The purpose of this task is to continually review requirements of the MPO about maintaining compliance with all applicable Federal and State transportation rules and regulations, including Federal performance-based planning targets, targets as identified in the UCTC Long Range Transportation Plan, compliance with Title VI of the Civil Rights Act, as well as the UCTC Operating Procedures. In doing so, staff will gather and analyze transportation data necessary to monitor the performance of the local transportation system based on the parameters set forth in those rules and regulations. UCTC will use data to measure progress towards meeting short- and long range goals for specific issues such as highway and bridge conditions, transportation safety, walking and bicycling infrastructure, transit use, traffic congestion, project delivery, and natural resource protection. Under the recently approved IIJA, housing has been added to the scope of the MPO planning process in a variety of ways, which has not been a component to date. Exploring how housing should be integrated into the metropolitan planning process will likely be addressed. It is further anticipated that guidance addressing decennial urban area boundary adjustment will be delivered during SFY23 as well, providing initiative to develop any necessary changes to the Kingston Urbanized Area Boundary.

44.22.01: Ensuring Compliance and Conformity with Federal and State Transportation Rules and Regulations					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost	\$8,500	\$447	\$8,947	\$1,342	
Deliverables:	Functional classification ma presentations and updates a		ry; additional informat	ional bulletins,	
Schedule:	This is an ongoing activity, A	April 2025 – March 2026			

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.22.02: Demographic and Economic Data Analysis and Forecasting

Staff will continue to monitor and analyze available demographic and economic news and data releases including the US Census and American Community Survey (ACS). Other relevant data warehouses such as the NYS Department of Labor, Global Insights, Hudson Valley Economic summary, etc will also be monitored to support UCTC-related planning initiatives. These data will inform ongoing studies and be utilized in the maintenance of the UCTC Transportation Model (TransCAD). Data requests from UCTC members and the general public specifically relevant to Census products will also be covered under this task.

44.22.02: Data Analysis and Forecasting						
	Federal Share	Local Share	Total	State Soft Match		
Total Project Cost	\$4,500	\$237	\$4,737	\$711		
Deliverables:	Perform data analysis for ne with NYS Department of Lab			nity Survey and interact		
PEAs	Satisfies Planning Emphasis	Area for Data in Transpor	tation Planning			
Schedule:	This is an ongoing activity, A	April 2025 – March 2026				

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.22.05: Americans with Disabilities Act Coordination and Compliance

The purpose of this effort is to assist UCTC members to better understand their roles and responsibilities to provide accessible transportation facilities under the Americans with Disabilities Act of 1990 (ADA) and the Rehabilitation Act of 1973 (Section 504). Public rights-of-way and facilities are required to be accessible to persons with disabilities through Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990. These statutes mean that the agency must provide pedestrian access for persons with disabilities to the agency's streets and sidewalks, whenever a pedestrian facility exists. Regulations implement this requirement by imposing standards for accessible features such as curb cuts, ramps, continuous sidewalks, and detectable warnings. All State and local governmental agencies must provide pedestrian access for persons with disabilities in compliance with ADA Title II. 42 U.S.C. §12131(1). Federal, State, and local governments must provide pedestrian access for persons with disabilities in compliance with Section 504 standards (29 U.S.C. §794(a)). The ADA requires public agencies with more than 50 employees to make a transition plan (28 CFR §35.150(d)). Efforts will therefore be extended to assist members with the development of data and discourse that will aid in ADA compliance, including inventory of existing facilities and their present condition as well as critical gaps.

44.22.05: Americans with Disabilities Act Coordination and Compliance						
	Federal Share	Local Share	Total	State Soft Match		
Total Project Cost:	\$4,500	\$237	\$4,737	\$711		
Deliverables:	Conduct ADA assessments, training, and coordination of compliance as member demand warrants					
PEAs	Satisfies Planning Emphasis Area for Equity and Justice40 in Transportation Planning					
Schedule:	This is an ongoing activity; April 2025– March 2026					

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.22.06: Ulster County Traffic Safety Board

Article XL of the Ulster County Charter establishes a Traffic Safety Board as set forth in Article 43 of Vehicle and Traffic Law of New York State. The Charter states that "The Traffic Safety Board" shall advance traffic and transportation safety, including pedestrian and nonmotorized transport, through study, advocacy and public education in accord with the provisions of the New York State Vehicle and Traffic Law and local law and perform other duties that may be assigned to it by the County Executive and the Legislature. The Board shall further prioritize safety concerns based on relative risk to people using major modes of transportation such as walking, cycling and/or other nonmotorized and motorized transport." This task will allow for UCTC staff support of the Ulster County Traffic Safety Board. Tasks include attendance of regular TSB meetings, TSB administrative support as requested and agreed upon, data procurement and analysis, and other services as appropriate, necessary and available.

44.22.06: Ulster County Traffic Safety Board					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost:	\$20,000	\$1,053	\$21,053	\$3,158	
Deliverables:	Attend TSB meetings, pr resources as appropriat	ovide data and analysis, e or necessary	administrative suppo	ort, and other	
Schedule:	This is an ongoing activi	ty, April 2025 – March 20	026		



44.23.00: LONG RANGE TRANSPORTATION PLANNING

44.23.01: Long Range Transportation Planning – System Level

System Level Long Range Planning includes the costs of activities specifically emphasizing long range transportation system planning and analysis, e.g., long range travel forecasting and modeling including appropriate database development and maintenance for transportation in the entire metropolitan area or State, system analysis, sketch planning, system plan development, reappraisal or revision, and all long-range, Transportation System Management (TSM) activities.

44.23.01-01: UCTC Year 2050 Long Range Transportation Plan – Part Consultant Study

UCTC is required by Federal law to update its LRTP at least once every five (5) years; the most recent iteration –*Plan* 2045 – was completed in September of 2020. The LRTP gives citizens and decision makers a structured means to be thoughtful about the role that transportation will play in the future. The LRTP is both a statement of policy and an investment plan: it states how available funds are best used to meet regional priorities. The document establishes a regional vision and goals for transportation planning and programming, which thereby creates the framework for establishing the projects, strategies and actions that are necessary to realize that vision. This task will allow MPO staff to publicize and distribute the document, monitor MPO conformance to performance measures, evaluate how day-to-day activities meet the requirements of the Plan, conduct any necessary revisions, and prepare for the next Plan update, due for completion no later than September 30, 2025.

This task is considered to be compliant with the safe and accessible transportation options metropolitan planning set-aside. Refer to Table 7 for budget summary.

44.23.01-01: UCTC Year 2050 Long Range Transportation Plan					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost:	\$208,440	\$10,971	\$219,411	\$32,912	
	\$75,840 remaining for consultant assistance – FHI Studios \$102,600 available for consultant assistance – Transpo \$30,000 available for staff support				
Complete Street Set- aside	\$10005	\$0	\$10005	\$0	
Deliverables:	Consultants FHI Studios under contract to develop a comprehensive public outreach program beginning in 2024 to inform the Year 2050 LRTP Update; update of the 2045 Plan using the latest data; distribution and publication of LRTP document to meet federal compliance will be assisted through contract with Transpo beginning February 1, 2025.				
PEAs	Satisfies <u>ALL</u> Planning Emphasis Areas				
Schedule:	The update is required to be (document publication and				

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.23.01-02: Congestion Management Planning Process (CMP) Participation and Support

The UCTC will continue our work with OCTC and DCTC in support of the Mid-Hudson Valley TMA's Congestion



Management Process (CMP). The CMP establishes a four-step process to measure, define, locate, and manage congestion on the National Highway System. The TMA's CMP includes a macro-level analysis to identify the most congested areas in the region. UCTC followed this with a micro-level investigation of the congested areas identified in the region-wide screening and programmed follow-up corridor or intersection studies as appropriate for all locations identified.

For 2025-2026, the MHVTMA may explore a second iteration of this process, which could include a macro-level screening of the county to measure overall congestion for the Plan update. However, the TMA may delay this work if data for non-federal aid roads is still not available or if the available travel time data does not cover a sufficient post-pandemic time-period to mitigate anomalies.

As part of our CMP work, UCTC will continue to work closely with the NYSAMPO Modeling Working Group and the University at Albany's AVAIL team to improve the functionality of its portal to the National Performance Management Research Data Set (NPMRDS). The NPMRDS, which is based on wireless vehicle probe data, is procured by FHWA to assist states and MPOs with measuring travel performance on the National Highway System (NHS), and includes archived speed and travel time data matched to location data.

This task also addresses any staff support of state, regional, and local Travel Demand Management (TDM) activities, including the 511NY Rideshare program, 511NY website, and other NYSDOT TDM strategies to reduce single occupant vehicle travel, traffic congestion, and energy consumption.

44.23.01-02: Congestion Management Process Participation and Support					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost:	\$5,000	\$263	\$5,263	\$789	
Deliverables:		(April 2025-March 2026) (April 2025-March 2026) 25-March 2026)			
Schedule:	This is an ongoing activity u	ıntil above analyses are ini	tiated, April 2025 – Ma	rch 2026	

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.23.01-03: Regional Freight Planning

This task covers UCTC's work to study freight trends across the region and county. The DCTC, OCTC, and UCTC collaborate on gathering and analyzing available freight data for the region. The Regional Freight Analysis, which summarizes the state of freight movement in the region, identified several freight data gaps that we hope to close by exploring data from other sources such as Altitude Geotab, Replica, and Transearch. Specifically, these resources may provide us with better visibility on the origins and destinations of freight in the region, along with freight volumes. We will continue to assess regional freight activity and its effects on the transportation system, specifically as it relates to safety and reliability.

The TMA maintains an online mapping platform, using ESRI's ArcGIS Hub, that is being used to engage the freight community and present information about freight to the public. It will also serve as a tool to introduce visitors to the MPOs and the TMA planning process. We will continue to update this platform and use it to serve as a central clearinghouse for other TMA planning products such as the CMP and regional transit plan.

44.23.01-03: Regional Freight Planning					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost:	\$8,500	\$447	\$8,947	\$1,342	
	\$8,500 available for staff assi	istance			
Deliverables:	Analysis of regional freight d	ata (April 2025-March 2026)		
Responsible Agencies	UCTC, DCTC, OCTC & NY	SDOT			
Schedule:	This is an ongoing activity,	April 2025 – March 2026			

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.23.01-04: Traffic Monitoring Program – Part Consultant Study

Staff will continue to work with Ulster County Department of Public Works, NYSDOT, and local municipalities to implement UCTC's Traffic Monitoring Program (TMP). The TMP is an important component of the overall transportation planning process. Traffic count data is used to help calibrate the Ulster County travel demand model (TransCAD), supports short- and long-range Congestion Management Process (CMP) goals and objectives, and assists in crash analysis and pavement management activities. An annual TMP report will be produced, distributed and made available on the UCTC web site. This work also includes crash analysis and data requests. Research and evaluation of possible bicycle/pedestrian counts of the non-motorized trail system will also be included.

44.22.01-04: Traffic Monitoring Program (Part Consultant Study)					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost	\$40,000	\$2,105	\$42,105	\$6,316	
	\$35,000 available for consultant procurement				
Deliverables:	Annual UCTC Traffic Monito	oring Report and associated	d datasets		
PEAs	Satisfies Planning Emphasis Area for Data in Transportation Planning				
Schedule:	This is an annual activity, May 2025 – February 2026				

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.23.01-05: Ulster County Road Safety Planning and Analyses

A significant number of crashes occur on rural/local roads where it is often difficult to isolate high-crash locations. Issues such as narrow lanes, absence of shoulders, nonexistent clear zones, or worn or obsolete pavement markings and signage are not uncommon. Similarly, resources to address the problems are often limited. Leveraging baseline data established through the Ulster County Road Safety Plan (2021), this project will update the 2021 analysis within a Safe Streets for All compliant framework. Characteristics such as type of common crashes, contributing circumstances, and facility location will be taken into consideration. Recommendations for policy updates by local government officials will also be provided. The result will be a detailed data analysis followed by a transportation safety plan based on the results of the data analysis, which may include a full road safety audit for selected high priority locations.

44.23.01-05: Ulster County Road Safety Action Plan and Analyses – Part Consultant Study					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost	\$185,000	\$9,737	\$194,737	\$29,211	
	\$175,000 available for consultant procurement				
Deliverables:	Road Safety Plan Update;				
Schedule:	Safety Plan update to be completed within 12 months of contract initiation				
PEAs	Satisfies Planning Emphasis Area for Data in Transportation Planning				
Project Status	This project has not been in	itiated; to be initiated sum	nmer 2025		

44.23.02: Long Range Transportation Planning - Project Level

Project Level Long Range Planning includes the costs of activities specifically emphasizing long range project level planning and analysis, e.g., corridor and subarea studies, cost effectiveness studies, feasibility and location studies, and the preparation of related draft environmental impact studies.

44.23.02-01: Community Transportation Planning Assistance

This task is designed to ensure that communities understand the fundamental link between transportation and land use. The task will provide planning and design assistance as well as educational training for communities in developing their comprehensive plans, establishing complete streets components for major projects, including access management, traffic calming, pedestrian/bicycle provisions, and public transportation provisions in land use controls, and assisting in decision-making for complete streets, active transportation, and/or public transportation policies, capital investments and designs that become part of or impact the transportation system. UCTC will provide support to local committees and the county which may include basic GIS analysis and map development for local and county offices, identification of and planning for regionally significant new development proposals with likely transportation implications, or developing written policies for elected officials and other decision makers. An overall emphasis of the UCTC will be to promote safe and accessible transportation options for all road users within the county under this category.

This task is considered to be compliant with the safe and accessible transportation options metropolitan planning set-aside. Refer to Table 7 for budget summary.

44.23.02-01: Community Transportation Planning Assistance					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost:	\$45,000	\$2,368	\$47,368	\$7,105	
Complete Street Set- aside	\$10,005	\$0	\$10005	\$0	
Deliverables:	Planning guide memoranda related to transportation and community development, attendance at local meetings and educational seminars on transportation planning				
PEAs	Satisfies Planning Emphasis Area for Complete Streets				
Schedule:	Ongoing activity, April 2025	– March 2026			

44.23.02-02: Transportation Infrastructure Resiliency and Vulnerability Assessment Planning

Transportation resiliency refers to the transportation system's ability to accommodate variable and unexpected conditions without catastrophic failure. The subject is particularly relevant in Ulster County as the frequency and severity of extreme

weather events appears to be increasing. The purpose of this study effort is to determine the vulnerability of the region's various transportation infrastructure assets to natural and manmade hazards and propose solutions for preventing and/or mitigating the impacts of hazard events on those assets. GZA geotechnical and environmental services group completed UCTC's first assessment utilizing the FHWA Vulnerability Assessment and Adaptation Framework, which is primarily a macro-level risk assessment of transportation assets. This initial phase of the project is complete; in 2023, UCTC staff applied to the FHWA Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Formula Program for a phase 2 vulnerability study. The proposal was not awarded during round 1 but will be resubmitted in February 2025 for consideration under round 2. If awarded, the effort would address micro-level follow-on activities as well as activities associated with IIJA compliance associated with resiliency. PROTECT planning grants are 100% federally-funded, therefore UCTC would only provide funding for necessary staff time if awarded in 2025.

44.23.02-02: Transportation Infrastructure Resiliency and Vulnerability Assessment Planning					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost	\$36,640	\$1,928	\$38,568	\$5,785	
	\$36,640 available for staff support				
Deliverables:	A PROTECT compliant Resilience Improvement Plan				
PEAs	Satisfies Planning Emphasis Area for Tackling the Climate Crisis				
Schedule:	Project to be completed wit period	hin 18 months of contract	execution if awarded d	uring the 2025-2026	

44.24.02-07: Albany & Ulster Avenue Corridor Management Plan – Part Consultant Study

This effort will develop a corridor management plan for Albany and Ulster Avenues from the roundabout in the City of Kingston to Route 9W in the Town of Ulster, roughly 2.2 miles. This roadway is classified as an Urban Principal Arterial with AADT of 18,000 in the south to 23,000 in the North (2019 counts). The roadway is characterized by low to medium-density commercial development with frequent driveway openings and intersections. The corridor contains 8 signalized and 17 unsignalized intersections, and averages about 80 driveway connections per mile. There is generally no access management. Posted speed is 30 mph. There are 2 lanes in the south and 4 through lanes in the north. The roadway is auto centric with minimal pedestrian facilities and no bicycle facilities.

The proposed study will engage the public to help document the corridor condition, identifying transportation related problems and opportunities that may exist. It will present concept-level alternatives to serve as the basis for future design work, which could ultimately lead to construction of needed improvements that result in a safer and more efficient transportation corridor that better meets the needs of all users.

This task is considered to be compliant with the safe and accessible transportation options metropolitan planning set-aside. Refer to Table 7 for budget summary.

	Jister Avenue Corridor Mand	agement Plan – Part C	Consultant Study – P	art Consultant
Study	 Federal Share	Local Share	Total	State Soft Match
Total Project Cost:	\$156,000	\$8,211	\$164,211	\$24,632
	\$150,000 available for consul	tant assistance		
Complete Street Set-aside	\$10,005	\$0	\$10,005	\$0
Deliverables:	Draft and final corridor man	agement plan		
PEAs	Satisfies Planning Emphasis Area for Complete Streets			
Schedule:	This project has not yet com execution	menced; anticipated date	e of completion 14 mo	onths after contract

44.24.00: SHORT RANGE PLANNING

Short Range Planning includes activities specifically emphasizing short range transportation system or project planning and analysis proposed in the next three to five years, i.e., management analyses of internal operations such as management/administration, maintenance, personnel, and labor relations; service planning including appropriate data base development and maintenance; financial management planning, including alternative farebox policies; and all short range Transportation System Management (TSM) activities including vanpool/ridesharing, high occupancy vehicles, parking management, etc.

44.24.01: Conduct Transportation Impact Reviews and Encourage Sustainable Development Policies

UCTC defines sustainable transportation as "creating sustainable communities, addressing issues associated with quality of life, livability, and social equity. A key component of creating livable communities is having transportation choices available to everyone." Recognition of the importance of neighborhood character, community, and social justice in the planning and execution of transportation investments has therefore been integrated into the process itself when it is done well." This element includes working with county and local planning boards, to provide evaluations on the impact of proposed development projects on the transportation system and the inclusiveness of project elements for all users of the transportation system that now includes the location and affordability of housing. Coordinate meetings on proposed projects in a manner that allows all agencies to participate as early as possible on project design as it relates to the transportation system and sustainability factors. This "gateway agency" concept will provide early feedback to project sponsors and local governments. The work will also be utilized in presentations before local boards and in project reviews and referral responses by the County Planning Board. Under the recently approved IIJA, housing has been added to the scope of the MPO planning process in a variety of ways, which has not been a component to date; coordination with the county land use referral process will provide the MPO with a clear and useful nexus for integrating housing into the MPO scope.

This task is considered to be compliant with the safe and accessible transportation options metropolitan planning set-aside. Refer to

44.24.01: Conduct Transportation Impact Reviews and Encourage Sustainable Development Policies					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost	\$40,000	\$2,105	\$42,105	\$6,316	
Complete Street Set- aside	\$10,005	\$0	\$10,005	\$0	
Deliverables:	Meetings with project spon	sors and agencies, issuance	e of referral memoranda	a	
PEAs	Satisfies Planning Emphasis Area for Complete Streets				
Schedule:	Ongoing activity; April 202	5 – March 2026			

Total project cost includes resources necessary to cover staff time, expenses and, if necessary, consultant procurement

44.24.03: Local Complete Street Planning Assistance – Part Consultant Study

Federal policy changes under the IIJA and FAST reauthorization indicate and increased emphasis on the benefits that complete streets can provide to communities. FAST Act reauthorization also includes new or expanded programs including those that will address "Healthy Streets" that mitigate impacts on the environment; reconnecting communities impacted by historic transportation investments; and 'safe streets and roads for all.' Resources made available under this task code will allow for future complete streets planning initiatives at the local level within multiple activities centers in the UCTC Metropolitan Planning Area. Projects may include complete streets inventories and master plans, public outreach activities, and other activities to support the planning and implementation of local complete and healthy streets projects. Project will utilize \$25,955 from the Infrastructure Investment and Jobs Act Increasing Safe & Accessible Transportation Options Metropolitan Planning Set-Aside requirement.

This task is considered to be compliant with the safe and accessible transportation options metropolitan planning set-aside. Refer to Table 7 for budget summary.

44.24.03: Local Complete Street Planning Assistance – Revised 11/26/24					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost	\$50,000	\$2,632	\$52,632	\$7,895	
	\$45,000 available for consultant procurement; \$5,000 available for staff assistance				
Complete Street Set- aside	\$10,005	\$0	\$10,005	\$0	
Deliverables:	Selected local complete stre	et improvement plans			
PEAs	Satisfies Planning Emphasis Area for Complete Streets				
Schedule:	This project has not yet commenced; project completion approximately 14 months from contract execution				

44.24.04: On-Call Engineering and Planning Assistance – Part Consultant Study

Funds set aside for this effort will allow UCTC staff to issue a Request for Proposals for a qualified engineering consultant team that would be able to provide transportation preliminary engineering and planning services as needed on a set, fixed-rate fee. Services may include: sketch drawing and designs of geometric transportation improvements; signal timing review and analysis; grant review and preparation; transportation safety analyses, including crash analysis, crash avoidance determinations, MUTCD warrant analysis; public presentations and community engagement; GIS data analysis and publication, including ArcHUB dashboard development and maintenance; traffic data monitoring, collection, and analysis; and traffic modeling.

44.24.04: On-Call Engineering and Planning Assistance – Part Consultant Study					
Federal Share Local Share Total State Soft Match					
Total Project Cost	\$76,000	\$4,000	\$80,000	\$12,000	
	\$75,000 available for consul	tant procurement			
Deliverables: Selected local complete street improvement plans					
Schedule:	Schedule: This will be an ongoing activity once commenced, April 2025 – March 2026.				

44.25.00: TRANSPORTATION IMPROVEMENT PROGRAM

Every two to three years, UCTC initiates a *Transportation Improvement Program* (TIP) update process to evaluate project priorities against the goals, objectives and recommendations of the Year 2040 LRTP. 2024 will see the need to begin development of a new TIP for the 2025 – 2028 FFY period. The TIP is a five-year fiscally constrained financial plan for implementing prioritized transportation improvements in Ulster County.

44.25.01: Monitor and Amend the 2023 – 2027 Transportation Improvement Program (TIP)

The TIP will be monitored for progress of projects funded and UCTC staff will process TIP amendments and prepare and circulate required obligation reports. UCTC staff will organize and facilitate needed TIP Subcommittee meetings, facilitate public involvement efforts, and develop and distribute draft and final TIP documents. Among those documents is the TIP Amendment Log, an on-line spreadsheet that tracks changes to projects, thereby acting as an addendum to the most recent iteration of the TIP. TMA programming activities and project development activities are also included within this task. Special attention will be focused to ensure that the TIP reflects the Goals and recommendations in the adopted LRTP. The UCTC TIP will be updated during this SFY; additional staff resources have therefore been added to address the work.

44.25.01: Monitor and Amend the 2020 – 2024 and adopt and amend the 2020-2024 Transportation Improvement Program					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost	\$25,000	\$1,316	26,316	\$3,947	
Deliverables:	Draft and final TIP documents, Obligation Reports, and meetings with project sponsors to advance TIP projects; initiation of TIP update				
Schedule:	Ongoing activity; April 2025	5 – March 2026			

44.25.02: Support Discretionary Transportation Grant Programs

Under the FAST Act, the Surface Transportation Block Grant Set-aside Program (formerly the Transportation Alternatives Program (TAP)) will fund non-traditional transportation related projects that include bicycle/pedestrian facilities, historic preservation of transportation related infrastructure, landscaping, environmental mitigation, and Safe Routes to School (SRTS) projects for infrastructure such as sidewalks and signalization as well as educational programs.

For general solicitations associated with these programs, UCTC will distribute and assist in the preparation of applications, provide access to its studies and recommendations, and convene its members to prioritize projects as needed. In addition, UCTC will provide technical assistance and support as prudent in instances when these and other discretionary state and Federal grant programs are identified, such as the New York State Energy Research and Development Authority Cleaner, Greener Communities Grant Program, NY Parks and Trails grant opportunities, the National Park Service Rivers, Trails and Conservation Assistance Program, and other programs that have relevance to the transportation system.

44.25.02: Support Discretionary Transportation Grant Programs					
	Federal Share	Local Share	Total	State Soft Match	
Total Project Cost	\$7,500	\$395	\$7,895	\$1,184	
Deliverables:	Assistance to local governments and others relevant stakeholders for TAP and other similar applications; assisting NYSDOT with review and ranking of project applications				
Schedule:	Ongoing activity; April 2025– March 2026				

Total project cost includes resources necessary to cover staff time, expenses and, if necessary, consultant procurement

44.27.00: OTHER ACTIVITIES

Other Activities includes only those activities unrelated to the specific types of activities described above

44.27.01: Support for Shared Cost Initiatives and Statewide Planning and Research Activities

UCTC will continue to support the New York State Association of Metropolitan Planning Organization (NYSAMPO) and Statewide Shared Cost Initiatives (SCIs) through contributions to Statewide Planning and Research (SPR) funds. SPR activities are planning activities that satisfy a specific NYSDOT planning responsibility to the FHWA or are of a statewide benefit. These are fulfilled through seven New York State Association of Metropolitan Planning Organizations (NYSAMPO) Working Groups, and UCTC is a participating member in each (Transit, Safety, Bike and Pedestrian, Freight, Climate Change, Modeling, and GIS). NYSAMPO and NYSDOT have agreed to set aside a combination of FHWA and FTA funds for agreed-upon SCIs. Funds which are set aside for SCIs and NYSAMPO dues are deducted before MPO funding allocations are awarded and thereby deducted from each MPO's allocation. As such, though not directly funded by UCTC, the Council indirectly supports all SCI projects. These include the following statewide or regional projects being pursued by NYSDOT that will assist UCTC in carrying out the metropolitan transportation planning process:



44.27.01: Support for Shared Cost Initiatives and Statewide Planning and Research Funds				
	Federal Share	Local Share	Total	State Soft Match
Total Project Cost	\$4,800	\$253	\$5,053	\$758
Deliverables:	SCI project participation as necessary; NYSAMPO consultation and oversight, including Working Group participation and attendance at NYSAMPO meetings			
PEAs	Satisfies <u>ALL</u> Planning Emphasis Areas			
Schedule:	This is an ongoing activity; April 2024 – March 2025			

SCI/SP&R Project Title	SPR Funding	Description
Pavement Condition Data Collection Services	\$20,500,000	Collect pavement condition data as necessary to comply w/annual state & federal requirements & NYSDOT pavement management practices & develop & maintain a system to track location, dimension & condition of other highway related assets.
Statewide Coordination of Metropolitan Planning Programs	\$600,000	Support & maintain the ongoing coordination of metropolitan planning programs in NYS for statewide benefit; ongoing collaboration of the 14 MPOs; & on-going coordination of metropolitan & statewide planning programs.
Traffic Data System	\$3,890,100	Implement an automated traffic data management system application.
NYS Transportation Master Plan	\$2,000,000	Produce an updated, statewide long-range transportation plan to coordinate federal & state transportation planning activities.
Temporary Service Contracts - Traffic Data Processing	\$1,375,000	The goal of this project is to provide for the processing of traffic data that is obtained from counts taken in NYSDOT's 11 Regions, including Interstates and Expressways.
NPTS, CTPP, Intercity Travel (ATS) and Travel Patterns for NYS	\$3,580,616	Establish a research & analysis capability with Oak Ridge National Labs (ORNL), Center for Transportation Analysis, to assist NYS in analyzing national data.
Research, Development & Support of an Integrated Planning & Performance Data & Analytics Framework (PPDAF)	\$2,600,000	Leverage the current analysis tools to research & further integrate travel time datasets & available open-source analytics tools w/other transportation, economic & demographic data to support efficient & consistent planning & analysis.
Program & Project Management System Support Services	\$1,588,328	Provide support services for post-implementation of a Department-wide enhanced & improved enterprise level program & project management system to facilitate improvements to capital program delivery.
Highway Oversize/Overweight Credentialing System (HOOCS) Phase 2	\$1,950,000	Implement a Commercial Off-the-Shelf (COTS) HOOCS software solution & obtain accompanying integration services necessary to fulfill NYSDOT's Central Permitting Bureau's business requirements. Phase 2 will advance functionality of HOOCS.
Accelerating the Use of Integrated Incident Management System (IIMS) for Traffic Incident Data Collection and	\$295,000	Demonstrate the ability of an enhanced IIMS to provide improved sharing of incident reporting between First/Secondary Response teams & operations centers to: improve situational awareness, enhance coordinated response to incidents & safety of incident scenes, reduce incident duration & impact (lane closures, delay, & occurrence of secondary incidents) using analytical tools that correlate IIMS w/vehicle sensor & other data sources.

Management		
Continuous Count Traffic Count Program, Zone 1	\$5,082,107	This initiative is the continuous count (CC) traffic count program for Zone 1 with full performance-based maintenance and upgrade services in Zone 1 to provide better coverage, distribution, and differentiation by functional classification of roadway, geographic area, and seasonality of traffic patterns. Zone 1 includes the eastern half of the state (Region 1, 2, 7, 8, 9).
Continuous Count Traffic Count Program, Zone 2	\$10,634,500	This initiative is the continuous count (CC) traffic count program for Zone 2 with full performance-based maintenance and upgrade services in Zone 2 to provide better coverage, distribution, and differentiation by functional classification of roadway, geographic area, and seasonality of traffic patterns. Zone 2 includes the western half of the state (Region 3, 4, 5, 6).
Statewide Mobility Services Program	\$7,882,320	To continue and expand on NYSDOT's agency-wide efforts to support and encourage the use of sustainable and efficient modal options for travel, while addressing the goals of the NYS Climate Leadership and Community Protection Act (CLCPA) to reduce GHGs 85% and achieve economy-wide carbon neutrality by 2050. It will build on the efforts of the existing Statewide Active Transportation Demand Management (ATDM) and will include additional technical assistance program elements, policy research, pilot initiatives and partnerships with employers, large institutions, destination, neighborhood and community organizations, local governments, and mobility providers. Work products are expected to result in products that specifically integrate mobility into existing NYSDOT policies, programs, projects, and protocols. This will include but is not limited to: regional and statewide project development, prioritization, and programming; corridor plans; integrated multimodal systems management and transportation management center (TMS) operations; and freight analysis.
TRANSEARCH Data	\$1,100,000	The NYS Department of Transportation (DOT) desires to maintain and regularly update key data and forecasts to support short and long-range economic development, infrastructure, and environmental quality planning throughout the state. To achieve this goal, the DOT needs modal commodity freight flow data and profiles of the state and sub-state areas, trade areas and projections of this data into the future.
The Eastern Transportation Coalition (TETC) / University of Maryland Data Acquisition	\$750,000	Acquire reliable and real-time travel time and speed data that has utility across multiple functional groups for the entire roadway network without the need for sensors or other hardware from six different categories: (1) Travel Time and Speed; (2) Origin-Destination; (3) Freight; (4) Waypoint; (5) Volume; (6) Conflation
NYS Resiliency Improvement Program	\$350,000	Develop a NYS Resilience Improvement Plan (RIP) to help guide the immediate and long-range planning activities and investments of the State in respect to the resilience of the surface transportation system.
Employment / Establishment Data Acquisition	\$400,000	Access up-to-date employer and establishment data containing industry classification, employment and sales information that will contribute to modeling the use of a multimodal system by highlighting demand and supply areas, anticipate growth of need and increasing safety.
AASHTO Census Transportation Solutions Technical Services (2025- 2029)	\$525,398	The goal of this project is the prudent consolidated purchase of CTPP data. CTPP data remains the only source for the small-area journey-to-work data States and MPOs use for travel demand modeling, long-range planning, corridor analysis and many other planning functions. The ACTS program not only produces and delivers this important transportation data, but also provides technical assistance, training, outreach and associated research.
Speed Probe Data	\$48,500	The goal of this project is to purchase floating car probe data to establish performance targets to assess travel reliability, congestion and emissions, and to perform other analyses and visualizations of road performance for both passenger cars and trucks.
Short Count Traffic Program (2025-2029	\$12,000,000	The goal of this project is to provide for the collection of traffic data across NYS. This will be achieved by

		contracting for the collection of that data. NYSDOT's 11 Regions, including Interstates and Expressways, will be grouped into 10 zones.
Statewide Coordination of Metropolitan Planning Programs	\$100,000	The goal of this project is to support and maintain the ongoing coordination of the metropolitan planning programs in NYS for statewide benefit; the ongoing collaboration of the fourteen (14) metropolitan planning organizations (MPOs).
Bus Safety Inspection Program	\$459,930	The goal of this project is to replace the existing 25+ year old mainframe system with a new modern server-based IT system.

44.27.02: Ulster County Traffic and Pedestrian Safety Education and Outreach Program

This task will encompass a twofold approach to highway related risk reduction and improving the safety of the roadway environment in Ulster County. Components may include a public education/awareness outreach events and/or advertising campaigns that promote comprehensive highway safety and risk reduction through structured learning experiences and a coordinated media and marketing campaign. The effort will focus on locally specific high risk transportation concerns while also providing a backdrop for comprehensive traffic safety issues. The objective is to provide a high profile safety campaign series that will engage all age groups in risk reduction, injury prevention, transit use, and multifaceted highway safety. It will serve as a venue to partner with and support existing local traffic safety projects, to galvanize the County's leadership in traffic safety, and to raise the public's awareness of these critical concerns.

44.27.02: Ulster County Traffic and Pedestrian Safety Education and Outreach Program								
Federal Share Local Share Total State Soft Match								
Total Project Cost	oject Cost \$27,500 \$1,447 \$28,947 \$4,342							
\$25,000 available for consultant procurement or related supplies to support, development and distribution of safety materials or media buys								
Deliverables:	Coordination of public traffic safety program							
Schedule:	This is an ongoing activity; April 2025 – September 2026							

Total project cost includes resources necessary to cover staff time, expenses and, if necessary, consultant procurement

44.27.03: Regional Transit Planning



The UCTC will work with the Mid-Hudson Valley TMA to implement the regional transit plan, Connect Mid-Hudson. Initiated during the 2018-2019 program year, the transit plan identifies ways to better coordinate and connect existing transit systems between Dutchess, Orange, and Ulster counties, as well as between the three counties and the Albany and New York City metropolitan areas. The plan offers ideas on how the region's transit systems can better connect major urban and job centers to one another and to major transportation facilities such as train stations and park-and-ride lots, and airports. The plan also includes an analysis of the future transit capital needs for the region, both for equipment and facilities, and estimate the amount of funding needed to maintain and expand the regional transit system. This task is funded using Federal Transit Administration Section 5303 dollars.

44.27.03: Regional Transit Planning								
	Federal Share (5303)	State Share	Local Share	Total Task Cost				
Staff Cost:	\$5,000	\$938	\$313	\$6,250				
Deliverables:	Regional transit operational and capital planning (April 2025-March 2026).							
Schedule:	This is an ongoing activity; April 2025 – March 2026							

Total project cost includes resources necessary to cover staff time, expenses and consultant procurement (if necessary)

44.27.04: Coordination of Non-Emergency Human Service Transportation FTA



This task refers to programs that provide for the basic mobility needs of certain groups. It refers, for example, to services that: transport people with disabilities; provide older citizens access to medical care, and; give access to transportation for people joining the labor market. On February 4, 2004, the White House signed the Executive Order on Human Service Transportation Coordination. Federal, State and local agencies are being encouraged to work together to ensure that transportation services are seamless and accessible to all citizens. Efforts under this task include implementation of recommendations of the recently updated UCTC Coordinated Public Transit – Human Services Transportation Plan, completed in 2024.

44.27.04 Coordination of Non-Emergency Human Services Transportation								
Federal Share (5303) State Share Local Share Total Task Cost								
Total Project Cost	\$5,000	\$16,875	\$5,625	\$112,500				
Deliverables:	Implementation of recommendations of the recently updated UCTC Coordinated Public Transit – Human Services Transportation Plan, including meetings with affected stakeholders							
Schedule:	Ongoing activity: April 2025 – March 2026							

Total project cost includes resources necessary to cover staff time, expenses and, if necessary, consultant procurement

44.27.05: Local Transit Planning Activities



The UCTC will provide planning support to Ulster County Area Transit and commuter carriers active within Ulster County to improve the safety and effectiveness of local bus services in the county. In so doing, the UCTC will actively seek the participation of operators in carrying out the metropolitan transportation planning process, including the implementation of the written agreement between the Council and operators to share system, operational, and financial information in support of the MTP, TIP, and Annual Listing of Obligated Projects. This includes work on requests from operators to satisfy FTA Triennial Review data requests or to meet other federal and state reporting requirements (e.g. TrAMS and 17-A reports). UCTC will support ongoing work by UCAT to assess operational and capital needs across all of its routes as well as provide planning support to improve the availability of scheduling information for the public, support marketing efforts, and improve public awareness of existing services. Staff will also continue to provide capital planning and budgeting assistance as necessary.

44.27.05: Local Transit Planning Activities									
	Federal Share (5303)	State Share	Local Share	Total Task Cost					
Total Project Cost	\$5,000	\$938	\$313	\$6,250					
Deliverables:	Assistance, coordination and support of the public transit system, including commuter carriers operating within Ulster County								
Schedule:	This is an ongoing activity: April 2024 – March 2025								

Total project cost includes resources necessary to cover staff time, expenses and, if necessary, consultant procurement

44.27.07: Ulster County Transit Network Assessment – Part Consultant Study



Referred to as the "UCAT Route Optimization Plan," the purpose of this effort is to explore opportunities for improving fixed route bus public transit in Ulster County. UCTC in partnership with Ulster County Area Transit (UCAT) has obtained consultant assistance to provide planning, scheduling and routing recommendations that will improve system service efficiency and customer service. The effort will evaluate and utilize planning software platforms that can

be used long-term by UCAT to assist in fixed route service planning and rapid demographic analysis. The software will ideally provide improved scheduling and routing options for UCAT's existing fixed and paratransit routes as well as provide the ability to evaluate variables in service and schedule alternatives including microtransit service if one is developed. Finally, adapting the UCAT fleet to battery-electric-buses will continue to create routing challenges due to battery life and charging frequency, creating yet another variable that will require advance management capabilities.

44.27.07: Ulster County Micromobility Assessment								
	Federal Share (5303)	State Share	Local Share	Total				
Total Project Cost	\$101,003	\$18,938	\$6,313	\$126,254				
	\$96,003 remaining for consultant payments; \$5,000 available for staff support							
Deliverables:	eliverables: UCAT Route Optimization Report and Software Recommendations							
Schedule:	Project initated December 2023; anticipated completion date June 2025.							

APPENDIX

Table 1 Available Funds 2025-2026 UPWP

FHWA Funds (PL)	Federal	Local Match	State Match	Total Cost
PL Funds Allocation (2025-2026)	\$465,172	\$24,483	\$73,448	\$563,103
PL Savings Programmed	\$606,908	\$31,943	\$95,828	\$734,678
Total FHWA (PL) Program Budget	\$1,072,080	\$56,425	\$169,276	\$1,297,781
Total FHWA (PL) Funds Available	\$1,351,571	\$71,135	\$213,406	\$1,636,113
Unprogrammed Balance	\$279,491	\$14,710	\$44,130	\$338,332
FTA Funds (MPP)	Federal	Local Match	State Match	Total Cost
FTA 5303 Allocation (2025)	\$57,935	\$3,621	\$ 10,863	\$72,418.75
FTA Carry Over Programmed (SFY 2024) ¹	\$58,068	\$3,629	\$10,888	\$72,585
Total FTA 5303 Program Budget	\$116,003	\$7,250	\$21,751	\$145,004
Total FTA 5303 Funds Available	\$116,003	\$7,250	\$21,750	\$145,003
Unprogrammed Balance	\$0	\$0	\$0	\$0
PROGRAM BUDGET TOTAL	\$1,188,083	\$63,675	\$191,026	\$1,442,785

¹ Carry Over funds are obligated funds unused in the previous fiscal year(s)

Table 2 FTA 5303 Grant Status 2025-2026 UPWP

1 2

6 7	FTA Grant Number	Allocation	Programmed	Expensed	Carry Over
8	NY-80-0016 (SFY 2007)	\$49,422	\$49,422	\$49,422	\$0
9	NY-80-0017 (SFY 2008)	\$51,926	\$51,926	\$51,926	\$0
10	NY-80-0018 (SFY 2009)	\$54,392	\$54,392	\$54,392	\$0
11	NY-80-0019 (SFY 2010)	\$54,471	\$54,471	\$54,471	\$0
12	NY-80-0020/21 (SFY 2011)	\$54,397	\$54,397	\$54,397	\$0
13	NY-80-0022 (SFY 2012)	\$54,397	\$54,397	\$54,397	\$0
14	NY-80-0023 (SFY 2013)	\$55,535	\$55,535	\$55,535	\$0
15	NY-80-0024 (SFY 2014)	\$56,328	\$56,328	\$56,328	\$0
16	NY-80-0025 (SFY 2015)	\$56,129	\$56,129	\$56,129	\$0
17	NY-80-0026 (SFY 2016)	\$56,666	\$56,666	\$56,666	\$0
18	NY-80-0027 (SFY 2017)*	\$57,431	\$24,382	\$24,382	\$0
19	NY-80-0028 (SFY 2018)	\$58,226	\$58,226	\$58,226	\$0
20	NY-80-0029 (SFY 2019)	\$59,061	\$59,061	\$59,061	\$0
21	NY-80-0030 (SFY 2020)	\$59,971	\$59,971	\$59,971	\$0
22	NY-80-0031 (SFY 2021)	\$59,523	\$59,523	\$59,523	\$0
23	NY-80-0032 (SFY 2022)	\$72,501	\$72,501	\$72,501	\$0
24	NY-80-0033 (SFY 2023)	\$73,604	\$73,604	\$73,604	\$0
25	NY-80-0034 (SFY 2024)	\$58,068	\$58,068	\$0	\$58,068
26	NY-80-0035 (SFY 2025)	\$57,935	\$57,935	\$0	\$57,935
27			otal Available to U	CTC	\$116,003

^{*}NY-80-0027 - \$33,049 was deducted from the allocation and transferred to OCTC under project 44.26.15.01; amount will not show as a reimbursable expense by UCTC. Refer to Table 2a below for more information

Table 2a: FFY 2024 FTA 5303 Grant Balances

FTA GRANT 2024-25 PT25.16.80A

ULSTER COUNTY TRANSPORTATION COUNCIL

			С	033461				
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APPROVED PROJECT BUDGET		TOTAL	;	STAFF		IKS	I MA	TCH
44.20.01 PERSONNEL	 \$	10,115	"	5.977	<u></u>	3,765		374
44.20.02 FRINGE/LEAVE	i s	7,321	i s	4.035	\$	3,034	i s	252
44.20.03 TRAVEL	İŠ	-,	İŠ	-	\$	-,	i š	
44.20.04 EQUIPMENT	¥	_	1 \$	_	\$	_	1 \$	_
44.20.05 SUPPLIES/REPRODUCTION	¥ \$	_	\$	_	\$	_	¥	_
44.20.06 CONTRACTUAL	ι \$ Ι \$	51.060	1 4	48.057	\$	_	Ι \$	3,004
44.20.07 OTHER	ι Ψ Ι \$	31,000	Ι Φ	10,057	\$		Ι Ψ ι Φ	3,004
44.20.08 INDIRECT CHARGES	Ψ \$	4.089	1 4	-	\$ \$	4,089	1 G	-
44.20.06 INDIRECT CHARGES	ΙΨ	4,009	J	-	1 3	4,009] •	-
TOTAL	\$	72,585	\$	58,068	\$	10,888	\$	3,629
APPROVED TASK BUDGET					ı			
44.21.00 PROG. SUPPORT & ADMIN.	 \$	_	 \$				 \$	_
44.22.00 GEN. DEV. & COMP. PLNG.	i s	_	İŠ	_	\$	_	i \$	_
44.23.01 LONG-RANGE PLNG SYS.	*	_	\$	_	\$	_	, ¢	_
44.23.02 LONG-RANGE PLNG PROJ.	¥	_	\$	_	\$	_	\$	_
44.24.00 SHORT-RANGE TRANS. PLNG.	Ι Ψ Ι \$		4	_	\$	_	Ι Ψ	
44.25.00 TRANSP. IMPROV. PROGRAM	ĮΨ		1 4		, s		Ι Ψ Ι Φ	
44.27.00 OTHER ACTIVITIES	ι \$ Ι \$	72,585	1 4	58.068	\$	10,888	\$	3,629
50.20.00 TUITION/FEES	lφ	12,505	1 6	30,000	¥	10,000	1 ¢	3,023
50.20.00 TOTTON/FEES	P 	-	P		•		P	-
TOTAL	\$	72,585	\$	58,068	\$	10,888	\$	3,629
			ı					
FEDERAL	; \$	58,068	i	80.00%				
STATE	j \$	10,888	1	15.00%				
LOCAL	j \$	3,629	į	5.00%				
TOTAL	 \$	72,585	 	100.00%				

Table 2b: FFY 2025 FTA 5303 Grant Balances

FTA GRANT 2025-26 PT26.16.80A

ULSTER COUNTY TRANSPORTATION COUNCIL

APPROVED PROJECT BUDGET	 	TOTAL	CE	033461 ENTRAL STAFF	N'	YSDOT IKS		CAL TCH
44.20.01 PERSONNEL 44.20.02 FRINGE/LEAVE 44.20.03 TRAVEL 44.20.04 EQUIPMENT 44.20.05 SUPPLIES/REPRODUCTION 44.20.06 CONTRACTUAL 44.20.07 OTHER 44.20.08 INDIRECT CHARGES	\$ \$ \$ \$ \$ \$ \$	10,101 7,311 - - 50,943 - 4,089	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	5,963 4,025 - - - 47,946 -	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	3,765 3,034 - - - - - - 4,089	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	373 252 - - - 2,997 -
TOTAL APPROVED TASK BUDGET		72,444		57,935	\$	10,888		3,621
44.21.00 PROG. SUPPORT & ADMIN.	j \$	-	j \$	-	\$	-	j \$	-
44.22.00 GEN. DEV. & COMP. PLNG.	\$	-	\$	-	\$	-	\$	-
44.23.01 LONG-RANGE PLNG SYS.	\$	-	\$	-	\$	-	\$	-
44.23.02 LONG-RANGE PLNG PROJ.	\$	-	\$	-	\$	-	\$	-
44.24.00 SHORT-RANGE TRANS. PLNG.	\$	-	\$	-	\$	-	\$	-
44.25.00 TRANSP. IMPROV. PROGRAM	\$	-	\$	-	\$	-	\$	-
44.27.00 OTHER ACTIVITIES	\$		\$	-	\$	-	\$	-
50.20.00 TUITION/FEES	\$	72,419	\$	57,935	\$	-	\$	-
TOTAL	\$	72,419	\$	57,935	\$	-	\$	-
			I					
FEDERAL	\$,		80.00%				
STATE		10,863		15.00%				
LOCAL	\$	3,621	ļ	5.00%				
TOTAL	\$	72,419		100.00%				



Table 3
Complete Streets Setaside
2025-2026 UPWP

6 7	Tasks	Programmed
8	44.23.01-01: UCTC Year 2050 Long Range Transportation Plan	\$10,005.20
9	44.23.02-01: Community Transportation Planning Assistance	\$10,005.20
10	44.24.02-07: Albany & Ulster Avenue Corridor Management Plan	\$10,005.20
11	44.24.01: Conduct Transportation Impact Reviews and Encourage Sustainable Deve	\$10,005.20
12	44.24.03: Local Complete Street Planning Assistance	\$10,005.20
13	Total Setaside Programmed:	\$50,026

_						
		Total				
	\$12	22 2,849	23 \$13,106	24 \$11,973	25 \$12,098	\$50,026
	Ex	pense	ed (FFY 2	022-2025) (FFY)	Total
			\$12,0	000		\$12,000
			Total			
_		22	23	24	25	
	\$	849	\$13,106	\$11,973	\$12,098	\$38,026

 Table 4
Funds Distribution
2025-2026 UPWP

6	
7	
8	

Federal Dollars	FHWA (PL)	FTA (MPP)	TOTAL
Ulster County	\$1,072,080	\$116,003	\$1,188,083
Total Federal Program	\$1,072,080	\$116,003	\$1,188,083
Match Dollars	FHWA (PL)	FTA (MPP)	TOTAL
Total Ulster County Match	\$56,425	\$7,250	\$63,675
Total NYSDOT Match*	\$169,276	\$21,751	\$191,026
Total Matching Funds	\$225,701	\$29,001	\$254,702
TOTAL FEDERAL + MATCH	\$1,297,781	\$145,004	\$1,442,785

^{*} The NYSDOT non-federal share is provided via Toll Credits for FHWA PL costs and as an In-Kind Service for FTA MPP costs.

Table 5

Object Budgets

2025-2026 UPWP

FHWA Object Budget

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7	

7 8	Expenses	FHWA	Ulster County	NYSDOT	Total
9	Salaries	\$227,078	\$11,951	\$0	\$239,029
10	Fringe Benefits	\$134,362	\$7,072	\$0	\$141,434
11	Travel	\$4,000	\$211	\$0	\$4,211
12	Equipment & Supplies	\$3,200	\$168	\$0	\$3,368
13	Existing Contract Obligations	\$213,440	\$11,234	\$0	\$224,674
14	New Contracts	\$470,000	\$24,737	\$0	\$494,737
15	Indirect Costs*	\$20,000	\$1,053	\$0	\$21,053
16	NYSDOT Toll Credits*			\$169,276	\$169,276
17	TOTAL	\$1,072,080	\$56,425	\$169,276	\$1,297,781

FTA Object Budget

23 24	Expenses	FTA	Ulster County	NYSDOT	Total
25	Salaries	\$12,565	\$785	\$2,356	\$15,706
26	Fringe Benefits	\$7,435	\$465	\$1,394	\$9,294
27	Travel	\$0	\$0	\$0	\$0
28	Equipment & Supplies	\$0	\$0	\$0	\$0
29	Carry Over (Contract Obligation)	\$96,003	\$6,000	\$18,001	\$120,004
30	New Contracts	\$0	\$0	\$0	\$0
31	Indirect Costs*	\$0	\$0	\$0	\$0
32	NYSDOT Staff Match				
33	TOTAL	\$116,003	\$7,250	\$21,751	\$145,004

^{*}Indirect costs are calculated as 28.5 percent of administration hours worked.

^{*}Indirect costs are calculated as 28.5 percent of administration hours worked.

^{*} The NYSDOT non-federal share is provided via Toll Credits for FHWA PL costs and as an In-Kind Service for FTA MPP costs.

1 2 Table 6 3 Task Budgets 4 2025-2026 UPWP

5				F	HWA PL Fu	ınds					
6	Task	UCTC Staff w /Fringe	Contracts Obligation	New Contracts	Travel	Equip/ Supplies	Indirect	UCTC PL Funds	UCTC PL Match (5% of TA)	NYSDOT Match (15% of TA)	TOTAL AVAILABLE
7	44.21.00 - Program Support & Administration	\$92,000	\$0	\$0	\$4,000	\$3,200	\$20,000	\$119,200	\$6,274	\$18,821	\$144,295
8	44.22.00 - Development & Comp Planning	\$37,500	\$0	\$0	\$0	\$0	\$0	\$37,500	\$1,974	\$5,921	\$45,395
9	44.23.00 - Long Range Planning Sys. Level	\$58,500	\$213,440	\$175,000	\$0	\$0	\$0	\$446,940	\$23,523	\$70,569	\$541,033
10	44.23.00 - Long Range Planning Proj. Level	\$87,640	\$0	\$150,000	\$0	\$0	\$0	\$237,640	\$12,507	\$37,522	\$287,669
11	44.24.00 - Short Range Planning	\$46,000	\$0	\$120,000	\$0	\$0	\$0	\$166,000	\$8,737	\$26,211	\$200,947
12	44.25.00 - TIP/Capital Programming	\$32,500	\$0	\$0	\$0	\$0	\$0	\$32,500	\$1,711	\$5,132	\$39,342
13	44.27.00 - Other	\$7,300	\$0	\$25,000	\$0	\$0	\$0	\$32,300	\$1,700	\$5,100	\$39,100
14	Total PL Program	\$361,440	\$213,440	\$470,000	\$4,000	\$3,200	\$20,000	\$1,072,080	\$56,425	\$169,276	\$1,297,781

* UCTC includes required 5% match

16				ı	TA 5303 F	unds					
17	Task	UCTC Staff w/ Fringe	Contracts Obligation	New Contracts	Travel	Equip/ Supplies	Indirect	UCTC FTA Funds	UCTC FTA Match (5%)	NYSDOT Match (15%)	TOTAL
	44.21.00 - Program Support & Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19	44.22.00 - Development & Comp Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20	44.23.00 - Long Range Planning Sys. Level	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
21	44.23.00 - Long Range Planning Proj. Level	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	44.24.00 - Short Range Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
23	44.25.00 - TIP/Capital Programming	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25	44.27.00 - Other	\$20,000	\$96,003	\$0	\$0	\$0	\$0	\$116,003	\$7,250	\$21,751	\$145,004
26 27	Total FTA Program	\$20,000 \$381,440	\$96,003 \$309,443	\$0 \$470,000	\$0 \$4,000	\$0 \$3,200	\$0 \$20,000	\$116,003 \$1,188,083	\$7,250 \$63,675	\$21,751 \$191,026	\$145,004 \$1,442,785
28 29											TOTAL

29 30	Summary of Program Tasks		Devel & Comp. 44,22.00	LR Plan. 44.23.00	SR Plan. 44.24.00	TIP 44.25.00	Other	PROGRAM
		44.21.00					44.27	
31	FHWA PL Total Program	\$144,295		\$828,702	\$200,947	\$39,342	\$39,100	\$1,297,781
32	FTA 5303 Total Program	\$0	\$0	\$0	\$0	\$0	\$145,004	\$145,004
33	TOTAL PROGRAM	\$144,295	\$45,395	\$828,702	\$200,947	\$39,342	\$184,104	\$1,442,785



APPENDIX

Table 7									
Summa	ry of Tasks								Commende the fellowin
									Supports the following Metropolitan Planning
2025-20	26 UPWP		FHWA	FTA	Federal	State	Local	total	Goals
rogram		Program Support \$	92,000 \$			\$ 14.526	\$ 4.842		Goals
Togram	44.21.01	Program Support and General Administration \$	60,000			\$ 9,474	\$ 3,158	\$ 63,158	
	44.21.02	Unified Planning Work Program (UPWP) Developmer \$	7,000			\$ 1,105	\$ 368	\$ 7,368	
	44.21.03	Periodic Reporting \$	8,000			\$ 1,263	\$ 421	\$ 8,421	
	44.21.04	Public Participation Activities \$	2,500			\$ 395	\$ 132	\$ 2,632	
	44.21.05	Transportation Management Area Coordination \$	11,000			\$ 1.737	\$ 579	\$ 11,579	1, 3, 4, 6
)	44.21.06	Professional Development \$	3,500				\$ 184	\$ 3.684	1, 2, 7, 0
Compre F		General Development \$	37,500 \$		\$ 37,500	\$ 5,921	\$ 1,974	\$ 39,474	
Joinpie	44.22.01	Ensuring Compliance and Conformity with Federal an \$	8,500			\$ 1,342	\$ 447	\$ 8,947	
	44.22.02	Demographic and Economic Data Analysis and Forec \$	4,500			\$ 711	\$ 237	\$ 4,737	1
	44.22.05	Americans with Disabilities Act Coordination and Com \$	4,500			\$ 711	\$ 237	\$ 4,737	1, 2, 4
	44.22.06	Ulster County Traffic Safety Board \$	20,000			\$ 3,158	\$ 1,053	\$ 21,053	
ong Rar		LR Trans System Level \$	446.940 \$			\$ 70,569	\$ 23,523	\$ 470,463	
C	44.23.01-01		178,440			\$ 28,175	\$ 9,392	\$ 187,832	1, 2, 3, 4, 5, 6, 7, 8, 9, 1
		staff portion \$	30,000			\$ 4,737	\$ 1,579	\$ 31,579	
	44.23.01-02	Congestion Management Process Participation and S \$	5,000				\$ 263	\$ 5,263	1, 4, 6, 7
	44.23.01-03	Regional Freight Planning	5,500		S -	\$ -	\$ -	\$ -	1, 2, 3, 4, 6, 7
		staff portion \$	8,500			\$ 1,342	\$ 447	\$ 8.947	
	44.23.01-04	Traffic Monitoring Program \$	35,000			\$ 5,526	\$ 1,842	\$ 36,842	1, 2, 6, 7
		staff portion \$	5.000			\$ 789	\$ 263	\$ 5.263	
	44.23.01-05	Local Road Safety Planning \$	175,000			\$ 27,632	\$ 9,211	\$ 184,211	1, 2, 7
		staff portion \$	10.000				\$ 526	\$ 10,526	
ong Rar	к 44.23.02	2 LR Planning Project Level \$	237,640		\$ 237,640			\$ 250,147	
	44.23.02-01	Community Transportation Planning Assistance \$	45,000			\$ 7,105	\$ 2,368	\$ 47,368	2, 5, 7
	44.23.02-02	Transportation Infrastructure Resiliency and Vulnerab \$			S -	\$ -	\$ -	\$ -	1, 3, 4, 5, 9, 10
		staff portion \$	36,640		36,640	\$ 5,785	\$ 1,928	\$ 38.568	
	44.24.02-07	Ulster Avenue Corridor Management Plan \$	150,000		\$ 150,000	\$ 23,684	\$ 7,895	\$ 157,895	1, 2, 3, 4, 5, 6, 7
		staff portion \$	6,000			\$ 947			
Short Ran	1 44.24.00	Short Range Planning \$	166,000 \$			\$ 26.211	\$ 8.737	\$ 174,737	
	44.24.01	Conduct Transportation Impact Reviews and Encoura \$	40,000		S 40,000	\$ 6,316	\$ 2,105	\$ 42,105	1, 2, 4, 5, 6, 7, 8, 9, 10
:	44.24.05	Complete Streets Planning \$	45,000		S 45,000	\$ 7,105	\$ 2,368	\$ 47,368	
i		staff portion \$	5,000		\$ 5,000	\$ 789	\$ 263	\$ 5,263	
	44.24.06	On Call Engineering Support \$	75,000		S 75,000	\$ 11,842	\$ 3,947	\$ 78,947	1, 2, 4, 7, 9
		staff portion \$	1,000		S 1,000	\$ 158	\$ 53	\$ 1,053	
IP .	44.25.00	TIP \$	32,500		\$ 32,500	\$ 5,132	\$ 1,711	\$ 34,211	
	44.25.01	TIP Monitor and amend \$	25,000		\$ 25,000	\$ 3,947	\$ 1,316	\$ 26,316	1, 2, 4, 5, 6, 7, 8, 9, 10
	44.25.02	Discretionary Grant Program Support \$	7,500		S 7,500	\$ 1,184	\$ 395	\$ 7,895	1, 2, 4
Other	44.27.00	Other Activities \$	32,300 \$	116,003	\$ 148,303	\$ 23,416	\$ 7,805	\$ 156,108	
	44.27.01	Support for Shared Cost Initiatives and Satewide Plar \$	4,800		S 4,800	\$ 758	\$ 253	\$ 5,053	2, 4
	44.27.02	Ulster County Traffic and Pedestrian Safety Educ: \$	25,000		S 25,000	\$ 3,947	\$ 1,316	\$ 26,316	2, 5, 10
		staff portion \$	2,500		S 2,500	\$ 395	\$ 132	\$ 2,632	
	44.27.03	FTA Regional Transit Planning	\$	5,000	5,000	\$ 938	\$ 313	\$ 6,250	1, 4, 7, 10
	44.27.04	FTA Coordinated Human Services Transit Planning	\$	-	S -	\$ -	\$ -	\$ -	4, 6, 7
		FTA staff portion	\$	5,000	5,000	\$ 938	\$ 313	\$ 6,250	
	44.27.05	FTA Local Transit Planning Activities	\$	5,000	5,000	\$ 938	\$ 313	\$ 6,250	1
	44.27.07	FTA UCAT Route Assessment	\$	96,003	s 96,003	\$ 18,001	\$ 6,000	\$ 120,004	1, 4, 5, 6, 7, 9, 10
		FTA staff portion	\$	0,000	S 5,000	\$ 938	\$ 313	\$ 6,250	
Funding	from the IIJA Ir	ncreasing Safe & Accessible Transportation Options Metrop	olitan Planning Set-Asid	le will be used to fund 1	asks 44.23.02-01: Con	nmunity Transp	ortation Plannin	g Assistance and	
		ets Planning in the amount of \$25,955. FHWA issued a mat	ch waiver, and the funds					_	
		program Total	FHWA	FTA	Federal Total	State	Local	Total	
		\$	1,044,880 \$	116,003	S 1,160,883	\$ 183,297	\$ 61,099	\$ 1,221,982	
liscellan	eous MPO Ex	penses \$	27,200 \$	•	\$ 27,200	\$ 4,295	\$ 1,432		
		Travel and Confer \$	4,000		s 4,000		\$ 211	\$ 4,211	
		Equip/Supplies \$	3.200		S 3,200	\$ 505		\$ 3,368	
	+	Office Expenses \$	20,000						

