

Ulster County Transportation Council

Performance & Expenditure Report for State Fiscal Year 2022-2023



For the Period April 1, 2022 – March 30, 2023

The Ulster County Transportation Council continues to plan and implement programs and projects in cooperation with Federal, State and local planning partners. The following is a summary of tasks performed by staff between April 1, 2022 and March 30, 2023 in support of the SFY 2021/23 UCTC Unified Planning Work Program. Task codes and project descriptions correspond directly with the SFY 2022/23 UPWP (amended December 2022), available online at <https://ulstercountyny.gov/transportation-council/unified-planning-work-program>.

44.21.00: PROGRAM SUPPORT AND ADMINISTRATION

44.21.01: Program Support and General Administration

The UCTC website (<http://ulstercountyny.gov/planning/transportation>) was continually edited to include the latest updates regarding transportation and MPO-related meetings, events, important announcements, opportunities, and progress on projects and programs. Staff participated in all MPO statewide director conference calls and meetings when available. UCTC meetings are generally held on the 4th Tuesday of every month unless otherwise indicated and continue to be held as “hybrid” meetings, featuring both in-person and virtual options for participants.

The UCTC Technical and Policy Committees met on the following occasions:

- 04/26/22 UCTC Policy Committee Meeting
- 05/24/22 UCTC Technical Committee Meeting
- 06/28/22 UCTC Technical Committee Meeting
- 07/26/22 UCTC Policy Committee Meeting
- 08/23/22 UCTC Technical Committee Meeting
- 09/27/22 UCTC Policy Committee Meeting
- 10/25/22 UCTC Technical Committee Meeting
- 11/22/22 UCTC Policy Committee Meeting
- 01/24/23 UCTC Technical Committee Meeting
- 02/28/23 UCTC Policy Committee Meeting
- 03/28/23 UCTC Technical Committee Meeting

Significant attention to detail is provided in the preparation of UCTC meeting agendas and draft and final resolutions, providing voting members and members of the public with sufficient background and purpose for each resolution presented so that an informed decision can be made. The UCTC email distribution list was also managed and routinely updated as needed.

In addition, general office and staff support services, including timesheet development and completion, human resources information and support, recording and updating of staff timecard ‘punches’ through the county’s TimeForce software, processing FOIL requests not associated with a specific MPO project, assisting with new staff evaluation and interviews, and other general Planning Department staff support and indirect activities are included under this task code.

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44.21.02: Unified Planning Work Program (UPWP) Development

During the reporting period, staff completed the following major tasks associated with the maintenance of the SFY 2022/23 UPWP and development of the draft SFY 2023/24 UPWP:

- Finalized the 2022/23 UPWP after submission, approval and receipt of the Q4-21 reimbursement request.
- Processed an Amendment to the UPWP on November 23, 2022 via UCTC Resolution 2022-19, to amend project costs new project 44.24.02: City of Kingston Rail Safety Program (Part Consultant Study) and to amend project description and costs to 44.27.07Ulster County Transit Network Assessment.
- Development of the Draft SFY 2023/24 UPWP, including hosting an open “Call for Planning Project Proposals;” 1 project proposal was submitted by the Town of Woodstock and declined.
- Final Draft 2023/24 UPWP was adopted at the 2/28/23 UCTC Policy Committee meeting.

44.21.03: Periodic Reporting

UCTC quarterly reports and timesheets were maintained for the 12-month period. UCTC staff monitors expenditures resulting from conferences, meetings, equipment purchases, and supplies. Invoices submitted by consultant firms under contract with UCTC are carefully reviewed for accuracy and confirmation of deliverables received. Semi-annual DBE reports were completed and submitted to the necessary NYSDOT staff after the reporting period; quarterly reimbursement reports for each fiscal quarter were prepared and submitted.

The annual (SFY 2022) detailed financial report was developed and completed during the month of June and July 2023 and made available to the members of the UCTC Technical Committee for review.

A detailed financial report will continue to be developed to accompany the year end FHWA Annual Performance and Expenditure Report and FTA Semiannual Progress Report No. 2, which are delivered after Q4 reimbursement request and close-out.

44.21.04: Public Participation Activities

Public involvement activities are evaluated on a continual basis and typically implemented to publicize specific projects, such as the Long Range Transportation Plan, Transportation Improvement Program updates, corridor studies, or other public involvement opportunities associated with transportation. During this period UCTC engaged the public through a number of initiatives and methods, including the following print media and public engagements:

- Publication of all UCTC meetings in accordance with UCTC Operating Procedures, including notification through the UCTC mailing list to interested parties, plus all media outlets.
- Special public notices and publication of UCTC TIP Amendments in 4 regional publications addressing the following topics:
 - 7/11/22 Public Notice re: UCTC Resolutions 2022-04, 05 & 08 -- Amendments to the UCTC Transportation Improvement Program (TIP)
 - 8/131/22 Public Notice re: UCTC Resolution 2022-16: Amendment to the UCTC Transportation Improvement Program (TIP)
 - 8/17/22 UCTC Public Notice re: Resolution 2021-08: Amendment to the UCTC Federal Fiscal Year (FFY) 2020-2024 Transportation Improvement Program (TIP)

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- 11/2/22 Public Notice re: UCTC Resolution 2022-19: Amendment to the UCTC Transportation Improvement Program (TIP)
- 2/1/23 UCTC Resolution 2023-01: SFY 23/24 UPWP Public Notice
- Two year purchase agreement of the UCTC Safe Routes to School Weebly url <https://www.uctcsrts.com/>; this site will be retired during the next reporting session and folded into a new UCTC Wordpress website (refer to UCTC project 44.21.07).

44.21.05: Transportation Management Area Coordination

UCTC staff continued participation in the Mid-Hudson Valley TMA providing TMA organizational and administrative duties through the reporting period. Along with regular, routine business of the TMA, members have been very active during the reporting period addressing multiple initiatives including congestion management, freight, transit, funds distribution and other administrative functions as detailed below.

2021 Mid-Hudson Valley Certification Review

The 2021 certification review of the Mid-Hudson Valley TMA occurred in the fall of 2021; USDOT issued a conditional certification of the MHVTMA planning process on April 7, 2022. One corrective action was issued regarding the OCTC and UCTC Long Range Transportation Plan (LRTP), Financial Plan sections; USDOT found that the UCTC LRTP Financial Plan did not include system-level estimates of costs as required by 23 CFR 450.324(f)(11). UCTC staff worked closely the FHWA and FTA staff to develop a work plan to address the corrective action. Tentative agreement of the work plan was provided in January 2023 and UCTC delivered the revised draft Financial Plan to the UCTC Policy Committee in March 2023. Staff time addressing the corrective action was billed concurrently with Task Code

44.23.01-01.

Monitoring of the Congestion Management Process

UCTC, in coordination with OCTC and DCTC, completed the updated *Congestion Management Process for the Mid-Hudson Valley TMA* in January 2019; staff continue to reference National Performance Management Research Dataset (NPMRDS) data as provided by the SUNY Albany AVAIL labs to monitor trends and conditions related to congestion on the Ulster County transportation network, particularly at locations identified in the 2019 and follow-up reports.

During the reporting period UCTC continued UCTC task 44.23.02-03: Town of Ulster Route 9W Corridor Management Plan, which will in part address one of the TMAs top locations for congestion (Rte 199 and 9W). Further information can be found under that task code below.

CMP documents can be found online at <https://ulstercountyny.gov/planning/congestion-management-process>.

Regional Transit Plan Monitoring and Implementation Activities

The Regional Transit Plan – “Connect Mid-Hudson” – was completed during a previous annual reporting period. Staff reference the report to consider necessary follow-on activities. Implementation of micro-transit continues to be a high-priority activity within the UCTC Metropolitan Planning Area and, as such, the MPO has engaged with other Ulster County agencies and staff to review opportunities for

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implementation. Specifically, UCTC assisted in the coordination of meetings with Via, an internationally recognized public transit technology corporation, to discuss the implementation of potential pilot programs through New York State Energy Research and Development Authority funding opportunities. The pilot, if awarded, would seek to first examine the feasibility of micro-transit deployment in the Kingston, New Paltz and Ellenville markets and, if successful, seek funding for implementation of a 2 year pilot program under a 'Phase 2' effort. Staff assisted Via with the preparation of the initial NYSERDA application during June/July/August 2021; the 'Phase I' initial planning grant of \$200,000 was awarded to Via in the fall of 2021.

Staff worked closely with the project lead Via Transportation from April to July on the development of a proposal, titled "Ulster Connect." The proposal was judged by a NYSERDA panel but not awarded. However, the experience will feed into future UCTC FTA transit studies in an effort to seek a sustainable microtransit program in the Metropolitan Planning Area.

Development of a Regional Freight Plan

TMA staff have continued to develop a regional freight plan during the reporting period. During this time, the working group has evaluated needs, developed an outline for consideration by members, completed a draft inventory of existing conditions and designed and initiated a stakeholder survey. UCTC staff provided significant insight and analysis regarding freight movement and safety utilizing regional information provided by NYS highway data services and from data purchased by the MPOs through Transearch, a North American freight movement database. It is anticipated that staff will deliver findings to the TMA during the next reporting period and discuss what next steps may be necessary, including whether additional public outreach is warranted.

Activities and reports associated with the MHVTMA will be documented and made available through its new ArcHub page, available online at <https://mid-hudson-valley-transportation-management-area-ocnygis.hub.arcgis.com/>

Staff time and activities associated with Regional Freight Planning are split under this task code and 44.23.01-03 below.

Additional tasks reported include continued discussion with NYSDOT re: NYSDOT RFP # C037695 Capital Region & Mid-Hudson Region Commuter Bus TEC Scoring Meeting and distribution of FTA funds attributable to the MHVTMA.

44.21.06: Professional Development

UCTC staff attended a number of conferences and professional development and training opportunities during the reporting period, including:

- April 7, 2022: Reimagining Streets & Sidewalks: The Case for People-First Main Streets
- May 2 – 4, 2022: NYS Walk/Bike NY Symposium – Rochester, NY
- June 14, 2022: NY Battery Electric Bus Roundtable Discussion
- July 14, 2022: Reconnecting Communities Pilot Program
- July 20, 2023: National Electric Vehicle Infrastructure Public Information Meeting
- August 23, 2023: Greenhouse Gas Emissions Performance Measure Notice of Proposed Rulemaking
- September 15, 2023: Carbon Reduction Program Overview

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- October 16, 2023: PROTECT Formula Program Public Webinar
- November 21, 2023: Interdepartmental GIS Working Session
- December 13, 2022: NYS Strategic Highway Safety Plan Update
- December 19, 2023: CLEAR Safety Demonstration for MPOs
- February 9, 2023: 2020 Census and Implications for FTA Programs
- February 16, 2023: Legal Liability Issues for Transportation Plans
- March 2, 2023: Federal Aid 101
- March 24, 2022: Bicycle Friendly Driver Training Seminar to Ulster County DPW staff

44.21.07: Website Development (Part Consultant Study)

In an effort to provide a more organized, dynamic and interactive online experience, the UCTC will update its website using professional assistance. Goals of the website update include but are not necessarily limited to: improved organization of and access to existing UCTC plans, reports and documents; addition of online mapping compatibility; improved mobile format; improved compatibility and functionality with complimentary webtools (incl. social media, email, notifications, calendars and surveys); ability to adapt web content and themes to fit with UCTC's newly-adopted style guide; and improved ADA access and functionality.

A project scope of work was developed, and RFP issued during the reporting period. The RFP selection committee evaluated seven proposals. The preferred vendor was selected, and a contract negotiated. This project will commence in June 2023 and be roughly 6 months in duration.

44.22.00: GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING

44.22.01: Ensuring Compliance and Conformity with Federal and State Transportation Rules and Regulations

The purpose of this task is to provide staff resources to address the activities necessary with reviewing state and federal transportation rules and regulations, in particular any new regulations that the MPO will be responsible for complying with. Tasks to address federal performance measures, completion of the Long Range Plan, TIP amendments, etc. are typically billed under those respective task codes. Activities may also include review of new Infrastructure Investment and Jobs Act (IIJA) regulations and sources of funding or reviewing other US DOT announcements regarding forthcoming transportation policy changes. Updating the UCTC Long Range Plan Financial Plan to address the corrective action found during the 2021 MHVTMA Certification Review was also billed partially to this task code.

44.22.02: Demographic and Economic Data Analysis and Forecasting

Staff conducted demographic and GIS analysis at the request of individual communities in support of municipal grant development or other local planning initiatives and related data requests.

44.22.03: Transportation Equity Analysis

No activity recorded under this task code during the reporting period.

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44.22.04: Transportation Asset Planning and Coordination – Part Consultant Study

Minimal activity was recorded under this task code during the reporting period; activities included staff meetings and scope development as well as discussions with Ulster County DPW regarding potential asset inventory needs.

44.22.05: Americans with Disabilities Act Coordination and Compliance

The purpose of this effort is to assist UCTC members in their efforts to better understand their roles and responsibilities to provide accessible transportation facilities under the ADA of 1990. During the reporting period, staff conducted the following activities:

- Continued to administer the online ‘dashboard’ to disseminate and download sidewalk data as reported during previous periods.
- Provided member communities with assistance accessing GIS sidewalk data through the dashboard system.
- Direct support to City of Kingston for the development of an ADA Transition Plan as part of the city’s development of a Bicycle/Pedestrian Master Plan

44.22.06: Ulster County Traffic Safety Board

The UCTC began providing coordination assistance to the Ulster County Traffic Safety Board (TSB) in November 2021. Relevant tasks include preparation of meeting agendas, hosting of remote meeting platform, grant information dissemination and assistance (if requested), meeting facilitation, including development of meeting summaries, other related TSB tasks which involve education and advocacy on behalf of motorists, pedestrians and cyclists. During the reporting period staff also focused time ensuring compliance with the Ulster County Charter by developing an annual report and Board by-laws. Staff also provided assistance with the coordination of the annual School Bus Driver of the Year Award and ceremony.

Meeting agendas and other public information announcements can be found online at the Ulster County Traffic Safety Board webpage: <https://ulstercountyny.gov/traffic-safety-board>

During the reporting period, UCTC staff arranged the following TSB meetings and all associated meeting minutes, agenda and related materials:

- April 4, 2022
- June 6, 2022
- August 1, 2022
- October 3, 2022
- November 1, 2022
- January 9, 2023
- February 6, 2023

44.23.00: LONG RANGE TRANSPORTATION PLANNING

44.23.01: LONG RANGE TRANSPORTATION PLANNING – SYSTEM LEVEL

44.23.01-01: UCTC Year 2045 Long Range Transportation Plan Update – Part Consultant Study

Staff time under this task during the reporting period is typically focused primarily on LRTP print report distribution to members, background research for future LRTP topics, and relevant web updates to the LRTP page.

During this reporting period the results of the 2021 MHVTMA Certification Review determined that UCTC staff would need to update Section 8: Financial Plan of the LRTP. To accomplish this update, staff researched model Financial Plans from representative MPOs, developed a draft work plan to accomplish the necessary revisions for submission to the USDOT, addressed necessary revisions to the work plan, and executed the tasks in the work plan to achieve a compliant UCTC Financial Plan. All tasks were accomplished between November 2022 and March 2023. These unanticipated tasks required more staff time to be contributed to this task than was previous anticipated. The final UCTC Year 2045 LRTP including the updated Financial Plan can be viewed online at <https://ulstercountyny.gov/transportation-council/long-range-transportation-plan>; USDOT provided a signed letter confirming the Certification Review Corrective Action Closeout in May 2023.

44.23.01-02: Congestion Management Planning Process (CMP) Participation and Support

UCTC, in coordination with OCTC and DCTC, completed the updated *Congestion Management Process for the Mid-Hudson Valley TMA* in January 2019; the primary follow-up activity conducted by staff will be to address locations identified in the 2020 Corridor-Level Analysis. The first location to be addressed will be the intersection of Rte 9W and 199; refer to the 44.23.02-03: Town of Ulster Route 9W Corridor Management Plan, which has been underway throughout this reporting period. Updates and documentation regarding the CMP are available at <https://ulstercountyny.gov/planning/congestion-management-process>.

Additional tasks billed under this task code include the annual survey and inventory of Ulster County park and ride locations, whereby staff visit each location during a 3-5 day period during the first week in November and assess use and capacity. Data is then maintained and referenced by UCTC and used in relevant reports, as necessary.

44.23.01-03: Regional Freight Planning

The MHVTMA formed a subcommittee to address regional freight issues. This process and activities are documented in detail under Task Code 44.21.05 (see “Development of a Regional Freight Plan”) which runs concurrent with this task code. The subcommittee continues to meet bi-weekly in an effort to prepare a draft white paper compiling data for the first phase of a MHVTMA Freight Plan.

44.23.01-04: Traffic Monitoring Program – Part Consultant Study

UCTC was able to piggyback and extend off the Dutchess County Transportation Council traffic count contract to retain a consultant under contract. Count locations were developed and sent to the consultant for Spring of 2022.

44.23.01-05: Ulster County Road Safety Action Plan and Local Road Safety Analyses – Part Consultant Study

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The Road Safety Action Plan was successfully completed and closed out. Project materials and final report can be viewed online at <https://ulstercountyny.gov/transportation-council/road-safety-plan>

Task items accomplished during the reporting period include the development of follow-on plans and activities that support Road Safety Action Plan updates as well as related efforts related to crash statistic investigation reports, crash GIS dashboard development, and data supporting grant applications such as the Safe Streets for All federal aid program by Ulster County municipalities.

- A “Fatal and Serious Injury Crash Dashboard” was developed by UCTC staff during the reporting period to provide crash history throughout the planning area. Future updates will expand the crash history time period as well as selected crash details. The dashboard can be viewed at <https://ulstercounty.maps.arcgis.com/apps/dashboards/6994b9dc780f4b249738cec4ffbd4c59>

44.23.02: LONG RANGE TRANSPORTATION PLANNING – PROJECT LEVEL

44.23.02-01: Community Transportation Planning Assistance

Community transportation planning assistance allows UCTC staff to participate in a wide variety of activities and meetings throughout Ulster County in an effort to promote the MPO, provide important insight and information regarding the fundamentals of transportation planning, and gain key insight from citizens and organizations regarding critical needs and gaps. Specific activities, meetings, group outreach includes (but is not limited to) the following:

- Saugerties Transportation Advisory Committee
- City of Kingston Complete Streets Advisory Committee bi-monthly meetings, incl. subcommittees
 - Kingston Sidewalk Task Force (subcommittee of the CSAC)
 - Traffic Safety Public Info Campaign Support
 - Travel-Well Kingston, a consortium monitoring implementation of transportation improvements throughout the city.
- Ulster County Trails Advisory Committee
- Assisting Trail Planning Efforts within the Planning Area, including 8 support to the Ulster County Planning Department for the O&W Rail Trail construction and Shandaken Rail Trail TAP award procurement
- Assisting in traffic safety analysis for the county and communities

In addition, the following special meetings were held or attended during the reporting period:

- Various site visits throughout the region
- Various special presentations to boards and committees, including the Kingston Common Council and Ulster County Legislature
- City of Kingston Office of the Mayor – multiple discussions regarding feasibility of discretionary federal aid project proposals and traffic safety discussions
- Presented results of the Kingston Traffic Signal Evaluation at the CDTC Regional Operations & Safety Advisory Committee - April 7th, 2022
- NYSERDA Clean Neighborhoods Challenge “Ulster Connect” microtransit proposal development.
- Support to City of Kingston Pedestrian/Bicycle Master Plan development technical advisory committee, including development and distribution of key sidewalk data for use in the ADA Transition Plan and review and comment on iterative drafts.
- Participation on the Henry W. DuBois project advisory committee (PIN 876248)

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- Participation on the Boices Lane railroad crossing safety improvement project advisory committee (PIN 893307)
- Town of Woodstock Route 212 Main Street Bridge and Sidewalk Replacement project assistance (PIN812220) and site visits with affected stakeholders and NYSDOT.
- Town of Lloyd traffic safety concerns regarding Tillson Ave (PIN 875781)
- Responded to several data requests for VMT data, traffic counts, maps, crash data and large format print requests.
- Support Ulster County Department of the Environment Climate Adaption planning efforts. Transit, Mobility and Access discussions related to the redevelopment of former “Tech City” parcels to “IPark 87.”
- Facilitation between Ulster County and the Kingston YMCA Bicycle Training Program to arrange the “Friendly Driver” training program for all Ulster County DPW and public transit drivers.

Staff also continues to aid members through the completion of roadway safety analyses utilizing data from the Traffic Monitoring Program and NYS Crash Location and Engineering Analysis Repository (CLEAR) in accordance with the Highway Safety Manual predictive method. Suggested treatments are also evaluated utilizing Crash Modification factors from the CMF clearinghouse. Locations are analyzed as requested. These activities are now tracked under task code 44.23.01-05 above.

44.23.02-02: Transportation Infrastructure Resiliency and Vulnerability Assessment Planning – Part Consultant Study

The project was completed during the reporting period.

A webpage has been reserved to report future project progress and deliverables

<https://ulstercountyny.gov/transportation-council/active-studies/transportation-resiliency>.

An ArcGIS Hub page including story maps and viewable/downloadable inventory and related tools can be found online at <https://resilience-ulstercounty.hub.arcgis.com/>.

MPO staff were asked by the NYS Association of Metropolitan Planning Organizations to participate on a Transportation Resiliency panel to present the findings of the project at the May 2023 Statewide conference.

44.23.02-03: Town of Ulster Route 9W Corridor Management Plan – Part Consultant Study

This project commenced during the reporting period. CME Engineering and subconsultants Transpo Group were hired as the preferred consultant team. A project Technical Advisory Committee consisting of local business owners, NYSDOT and town officials was formed. The inventory of existing conditions was completed in December 2022 and the Public Participation Plan was developed at the close of the reporting period. UCTC anticipates this project to be fully completed during the next reporting period.

Project information can be found online at <https://ulstercountyny.gov/transportation-council/active-studies/route-9w-cmp>.

44.23.02-04: Rte 44/55 Corridor Management Plan

No activity recorded under this task code during the reporting period.

44.23.02-05: Trail Intersection Safety Study

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No activity recorded under this task code during the reporting period. Most of the intersections intended to be addressed through this effort (Wallkill Valley Rail Trail, Hudson Valley Rail Trail, City of Kingston trail network) were brought up to new MUTCD compliant standards over the course of the past several years due primarily to significant investments made through the following initiatives: Empire State Trail, various locally-administered federal aid projects, and other maintenance activities sponsored by trail stewards, Ulster County DPW, and the Open Space Institute. This project was therefore discontinued and removed from the SFY 2023/24 UCTC UPWP.

44.24.00: SHORT RANGE PLANNING

44.24.01: Conduct Transportation Impact Reviews and Encourage Sustainable Development Policies

Ulster County Planning Department staff, in executing their role assisting the Ulster County Planning Board conduct NYS Sec. 235 land use referrals, provides evaluations on the impact of proposed development projects on the transportation system. In addition, planning staff coordinate meetings on proposed projects in a manner that allows all agencies to participate as early as possible on project design as it relates to the transportation system and sustainability factors. This “gateway agency” concept will provide early feedback to project sponsors and local governments. The work will also be utilized in presentations before local boards and in project reviews and referral responses by the County Planning Board.

Staff conducted 181 referral reviews during the reporting period; this is up from 136 during the previous reporting period. This is an ongoing task.

44.24.02: Ulster and Delaware Corridor Revitalization Study – Part Consultant Study

This project was completed during the reporting period. The findings were used to inform and submit a successful Transportation Alternatives Program grant in the amount of \$4.9 million for implementation of Phase 1 of the recommended projects (staff time used to support the preparation of the grant proposal is billed concurrently with Task Code 44.25.02: Support the Transportation Alternatives Program (TAP) and Other Discretionary Transportation Grant Programs below. .

All project materials can be found online at <https://ulstercountyny.gov/transportation-council/active-studies/shandaken-ud-study>.

44.24.03: City of Kingston Rail Safety Program – Part Consultant Study

The Ulster County Transportation Council in consultation with WSP and SGB, is undertaking a Rail Crossing Safety Study to evaluate and enhance safety along the regional West Shore Railroad Corridor in the City of Kingston. The study will focus on assessing existing street crossings, crashes, and trespass incidents along the rail corridor while considering the impact of surrounding land uses. This project was initiated during the reporting period.

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A project ArcGIS Hub page was created to assist in public outreach and input at <https://ulstercountyny.gov/transportation-council/active-studies/kingston-rail-crossing>

44.25.00: TRANSPORTATION IMPROVEMENT PROGRAM

44.25.01: Monitor and Amend the 2017 – 2021 Transportation Improvement Program (TIP)

The 2021 – 2024 TIP is monitored for progress of listed projects. UCTC staff processed the following TIP actions during the reporting period:

UCTC TIP Actions During the April 1, 2022 – September 30, 2023 Reporting Period		
Ballot No.	Fund Source	Project Description
UCTC22-5A-01	FHWA	PROVIDE ADDITIONAL FUNDING BASED ON BID AMOUNT; OFFSET UTILIZES PIN 805111; AMENDMENT THROUGH UCTC RESOLUTION 2022-04
UCTC22-6A-AA	FHWA	PROVIDE ADDITIONAL FUNDING BASED ON EST NEED; OFFSET UTILIZES PIN 805111; ADMIN MOD <\$500 FEDERAL AMENDMENT IN CONFORMANCE WITH UCAT'S 22 TRAMS APPLICATION
UCTC22-7A-01	FTA	5A DISAPPROVED BECAUSE PHASE WAS ALREADY OBLIGATED; ADDITIONAL FUNDS ADDED TO NEW PHASES AT BILL HEBERT'S REQUEST
UCTC22-8A-01	FHWA	Roll of funds into FFY 23
UCTC22-9A-AA	FHWA	Add new TAP award
UCTC22-10A-01	FHWA	FOR 1. NYSARC Inc., Ulster, Greene and Putnam Counties Chapter getting three buses for 173,825 Fed and 217,281 total cost; 2. RUPCO getting 2 buses for 125,184 Fed and 156,480 Total; 3. RUPCO also applied for 45,740 in COVID funding but those do not have to be on the STIP to be approved in the grant.
UCTC22-11A-AA	FTA	Add new TAP award
UCTC23-1A-01	FHWA	Roll of phases and adjustment of funding sources
UCTC23-2A-AA	FHWA	Roll of C/CI funds from 24 to 25
UCTC23-3A-AA	FHWA	NYSARC Inc., Ulster, Greene and Putnam Counties Chapter getting three buses for 173,825 Fed and 217,281 total cost; 2. RUPCO getting 2 buses for 125,184 Fed
UCTC23-4A-AA	FTA	ADDING NEW PROJECT TO TIP FOR ILLUSTRATIVE PURPOSES. MEP AWARD WITH 100% STATE FUNDING. NO FEDERAL FUNDING. ADDITION MEETS THE REQUIREMENTS OF AN ADMINISTRATIVE MODIFICATION PER UCTC OPERATING PROCEDURES.
UCTC23-5A-AA	FTA	

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In addition to the above maintenance actions, UCTC staff continued work on the 3 year update to the Transportation Improvement Program for the new FFY 2023 – 2027 period. Activities included notification to UCTC members regarding update procedures, formation of the TIP subcommittee to review and monitor update progress; one-on-one meetings with local sponsors and NYSDOT Region 8 staff to carefully review project status and assess schedule and financial needs; detailed fiscal analysis to achieve fiscal constraint; public presentation of the draft program; certification of the MPO planning process; and final approval of a fiscally-constrained program within the confines of a short approval schedule.

The final UCTC 2023-2027 TIP was approved via UCTC Resolution 2022-08 on July 27, 2022.

44.25.02: Support the Transportation Alternatives Program (TAP) and Other Discretionary Transportation Grant Programs

Staff time committed during the previous reporting period to assisting the Ulster County Planning Department with a 2021 TAP project proposal proved successful; notice of a \$4.9 million award for Phase 1 of the Shandaken Rail Trail was received during the reporting period.

City of Kingston prepared an application for the federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program. UCTC staff provided detailed traffic volume and crash statistics for the neighborhoods included in the grant application.

UCYC, in collaboration with the MHVTMA and NYSDOT staff, participated in the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant program. Two applications were submitted by Ulster County operators; review of applications was completed by UCTC staff with recommendations for awards provided for both applicants. Efforts to coordinate programming the awards on the 2023 TIP took place in the fall and winter of 2022/23.

Staff assisted NYSDOT with the administration of the 2022 BridgeNY solicitation and rating and ranking of project proposals. Four project proposals were submitted by Ulster County municipalities. UCTC staff organized a local review and selection committee and met on several occasions to complete the ranking process. Projects recommended for award were submitted in the winter of 2023.

Finally, staff disseminated information pertaining to the Carbon Reduction Suballocation that was provided to UCTC in the fall of 2022. Staff prepared an “Expression of Interest” approach to solicit interest from MPO municipalities to gauge how the funds could be distributed most effectively. The deadline for submissions was set for the next reporting period.

44.27.00: OTHER ACTIVITIES

44.27.01: Support for Shared Cost Initiatives and Statewide Planning and Research Funds

UCTC continues to support the NYS Association of Metropolitan Planning Organizations through participation in the seven Working Groups (Transit, Safety, Bike and Pedestrian, Freight, Climate Change, Modeling, and GIS).

44.27.02: Ulster County Traffic and Pedestrian Safety Education and Outreach Program

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The purpose of this task is to set aside funds to support potential public education/awareness outreach events and/or advertising campaigns that promote comprehensive highway safety and risk reduction through structured learning experiences or a coordinated media and marketing campaign. It is anticipated that the UCTC, in conjunction with the City of Kingston and Ulster County Traffic Safety Board, will be able to provide support to existing public safety campaigns as they are developed. Examples include the “Heads Up, Kingston” campaign presently under development.

During the reporting period UCTC staff coordinated with the City of Kingston to utilize its ongoing “Be a Road Hero” public safety awareness campaign to encourage responsible use of public roadways. Staff utilized \$5,000 to wrap 3 UCAT buses that operate primarily in the City of Kingston with the Road Hero campaign message for a period of 6 months. Coordination included meeting with UCAT’s public relations management team, developing the appropriate artwork for use on a large format scale, and addressing all necessary payments and invoicing.

OTHER FTA ACTIVITIES

44.27.03: Regional Transit Planning

Activities billed under this task code include:

- Staff assistance provided to the Ulster County Department of the Environment in support of their NYSERDA-sponsored transit electrification study. Staff also provided input for the location of critical electrical infrastructure as part of on-going electrification projects.
- Additional tasks reported include support to NYSDOT re: NYSDOT RFP # C037695 Capital Region & Mid-Hudson Region Commuter Bus TEC Scoring Meeting; review and ranking of applications, which is billed concurrently with 44.21.05: TMA Coordination
- Review, consultation and preparation of distribution of FTA allocations attributable to the Poughkeepsie-Newburgh NY/NJ TMA
- Assistance to regional commuter carriers regarding utilization of American Rescue Plan Act supplemental funds attributable to the MHVTMA.

44.27.04: Coordination of Non-Emergency Human Service Transportation

Staff provided Section 5310 coordination and outreach with local human service transportation providers during the reporting period through the review, rating and ranking of Section 5310 applications, as well as providing application support to local 5310 applicants.

UCTC prepared a scope of services for the update of its existing Coordinated Plan, which will be issued during the next reporting period.

44.27.05: Local Transit Planning Activities

General support for local transit planning activities associated with the operation of Ulster County Area Transit. Activities included:

- providing GIS and other data support for annual NTD reporting;
- support and input regarding UCAT’s ongoing transition to an electric fleet.
- Support and input regarding UCAT’s 5-year capital program.
- Responding to the public regarding any local transit planning or service-related issue or inquiry

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- Staff assistance provided to the Ulster County Department of the Environment in support of their NYSERDA-sponsored transit electrification evaluation and installation efforts. Staff also provided input for the location of critical electrical infrastructure as part of on-going electrification projects.
- Staff worked closely with the project lead Via Transportation from December through to the end of the reporting period developing a the “Ulster Connect” Proposal for the New York State Energy Research and Development Authority “Clean Neighborhoods Challenge” award. The proposal, while not successful, would have established an all-electric microtransit service for Kingston, New Paltz and Ellenville. Lessons learned during the reporting period will be applied as UCTC coordinates with UCAT to determine future micromobility needs and opportunities.

In addition, during the reporting period staff devoted significant time meeting with Ulster County and UCAT senior leadership to assist with staff transition and leadership training as the new Director assumed their role. This involved reviewing FTA requirements and instructing UCAT staff with regard to federal aid and reporting requirements. During this transition period, UCAT staff further detailed their data and technology needs while they continue to modernize the UCAT fleet with the goal of a fully electric fleet by 2030. In doing so, UCTC identified an opportunity to develop a route optimization strategy that could evaluate existing technology currently in use by the operator and determine new software that could be used to assist in route optimization and achieving micro-transit operation. These discussions led to the development of a draft scope of services that was then rolled into a full RFP. The RFP was submitted to NYS DOT Main Office staff for review at the end of the reporting period; approval and issuance is expected to occur during the next reporting period.

UCTC staff time necessary for UCAT senior staff training and technology goals surpassed the resources budgeted toward this task code; however, FTA funds are well under budget as a share of the total program. It is not anticipated that these needs will remain in the next reporting period.

44.27.06: Public Transit Technology and Innovation Program – Part Consultant Study –

No activity was billed under this task code during the reporting period; relevant activities can be found under Task 44.27.05 above.

44.27.07: Ulster County Micromobility Assessment – Part Consultant Study

A scope of work was developed near the end of the reporting period as described under Task 44.27.05 above. The majority of time associated with the technology review and route optimization study will be billed here during the next reporting period.

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UCTC 2022-23 UPWP Performance and Expenditure Report
For the Period April 1, 2022 - March 30, 2023

Activity Line Item Code	Task/Project Description	UPWP page number	Continuous/Ongoing Activity	Discrete Project?	Is the project a discrete planning study?	Project complete?	UPWP year project/ study originated	FHWA Programmed	FHWA Expended	FHWA Balance	FTA Programmed	FTA Expended	FTA Balance
		(#)	(Y/N)	(Y/N)	(Y/N)	(Y/N)	(Year)						
44.21.00	Program Support and Administration												
44.21.01	Program Support and General Administration & Travel, Expenses and Indirect	13	Y	N	N	N	N/A	\$85,200	\$83,092	\$2,108			
44.21.02	Unified Planning Work Program (UPWP) Development	14	Y	N	N	N	N/A	\$7,000	\$5,957	\$1,043			
44.21.03	Periodic Reporting	14	Y	N	N	N	N/A	\$7,500	\$8,570	-\$1,070			
44.21.04	Public Participation Activities	14	Y	N	N	N	N/A	\$2,500	\$1,993	\$507			
44.21.05	Transportation Management Area Coordination	15	Y	N	N	N	N/A	\$10,000	\$3,693	\$6,307			
44.21.06	Professional Development	16	Y	N	N	N	N/A	\$4,500	\$4,599	-\$99			
44.21.07	Website Development	17	N	Y	N	N	2021	\$35,000	\$3,816	\$31,184			
	Program Support and Administration Total							\$151,700	\$111,720	\$39,980	\$0	\$0	\$0
44.22.00	General Development and Comprehensive Planning												
44.22.01	Ensuring Compliance and Conformity Rules & Regs	17	Y	N	N	N	N/A	\$2,500	\$1,182	\$1,318			
44.22.02	Demographic and Economic Data Analysis and Forecasting	18	Y	N	N	N	N/A	\$2,500	\$93	\$2,407			
44.22.03	Transportation Equity Analysis	18	Y	N	N	N	2005	\$4,000	\$0	\$4,000			
44.22.04	Transportation Asset Planning and Coordination	18	Y	Y	Y	N	2017	\$23,000	\$140	\$22,860			
44.22.05	Americans with Disabilities Act Coordination and Compliance	19	Y	N	N	N	2016	\$2,500	\$47	\$2,453			
44.22.06	Ulster County Traffic Safety Board	19	Y	N	N	N	2019	\$12,500	\$8,374	\$4,126			
	General Development and Comprehensive Planning Total							\$47,000	\$9,836	\$37,164	\$0	\$0	\$0
44.23.01	Long-Range Transportation Planning (LRTP) - System Level												
44.23.01-01	UCTC Year 2045 Long Range Transportation Plan	20	Y	N	N	N	2005	\$4,000	\$12,749	-\$8,749			
44.23.01-02	Participate and Support the Congestion Management Planning Process (CMP)	21	Y	N	N	N	N/A	\$5,000	\$1,219	\$3,781			
44.23.01-03	Regional Freight Planning	21	Y	N	N	N	N/A	\$23,500	\$5,362	\$18,138			
44.23.01-04	Traffic Monitoring Program	22	Y	N	N	N	N/A	\$35,000	\$24,316	\$10,684			
44.23.01-05	Ulster County Road Safety Action Plan and Planning Assistance	23	Y	Y	Y	Y	2020	\$40,000	\$8,772	\$31,228			
	LRTP-System Level Total							\$107,500	\$52,418	\$55,082	\$0	\$0	\$0

UCTC 2022-23 UPWP Performance and Expenditure Report
For the Period April 1, 2022 - March 30, 2023

Activity Line Item Code	Task/Project Description	UPWP page number	Continuous/Ongoing Activity	Discrete Project?	Is the project a discrete planning study?	Project complete?	UPWP year project/ study originated	FHWA Programmed	FHWA Expended	FHWA Balance	FTA Programmed	FTA Expended	FTA Balance
		(#)	(Y/N)	(Y/N)	(Y/N)	(Y/N)	(Year)						
44.23.02	Long-Range Transportation Planning (LRTP) - Project Level												
44.23.02-01	Community Transportation Planning Assistance	23	Y	N	N	N	N/A	\$50,000	\$22,372	\$27,628			
44.23.02-02	Transportation Infrastructure Resiliency and Vulnerability Assessment	24	N	Y	Y	Y	2016	\$96,000	\$56,141	\$39,859			
44.23.02-03	Town of Ulster Route 9W Corridor Management Plan	24	N	Y	Y	N	2020	\$147,500	\$60,042	\$87,458			
44.23.02-04	Rtes 44/55 Corridor Management Plan	25	N	Y	Y	N	2020	\$67,500	\$186	\$67,314			
44.23.02-05	Rail Trail & Nonmotorized Facility Inventories	25	N	Y	Y	N	N/A	\$25,000	\$372	\$24,628			
44.23.02-06	Electric Vehicle Infrastructure Planning Project	25	N	Y	Y	N	2022	\$40,000	\$47	\$39,953			
	LRTP-Project Level Total							\$426,000	\$139,160	\$286,840	\$0	\$0	\$0
44.24.00	Short Range Transportation Planning (SRTP)												
44.24.01	Conduct Transportation Impact Reviews and Encourage Sustainable Development	26	Y	N	N	N	N/A	\$40,000	\$28,179	\$11,821			
44.24.02	City of Kingston Rail Safety Program	27	N	Y	Y	N	2021	\$69,500	\$9,265	\$60,235			
44.24.03	Local Complete Street Planning Assistance	27	N	Y	Y	N	2019	\$52,500	\$0	\$52,500			
	SRTP Total							\$162,000	\$37,444	\$124,556	\$0	\$0	\$0
44.25.00	Transportation Improvement Program (TIP)												
44.25.01	Monitor and Amend the 2017 -- 2021 Transportation Improvement Program	28	Y	N	N	N	N/A	\$20,000	\$17,527	\$2,473			
44.25.02	Support Discretionary Transportation Grant Program	28	Y	N	N	N	N/A	\$6,500	\$5,819	\$681			
	TIP Total							\$26,500	\$23,346	\$3,154	\$0	\$0	\$0
44.27.00	Other Activities												
44.27.01	Support for Shared Cost Initiatives and Satewide Planning and Research Activities	29	Y	N	N	N	N/A	\$4,800	\$4,278	\$522			
44.27.02	Ulster County Traffic and Pedestrian Safety Education and Outreach Program	30	Y	N	N	N	N/A	\$12,500	\$5,252	\$7,248			
44.27.03	Regional Transit Planning	31	Y	N	N	N	N/A						
44.27.04	Coordination of Non-Emergency Human Service Transportation	31	Y	N	N	N	N/A						
44.27.05	Local Transit Planning Activities	32	Y	N	N	N	N/A						
44.27.06	Public Transit Technology and Innovation Program	32	Y	N	N	N	2021						
44.27.07	Ulster County Transit Network Assessment	32	N	Y	Y	N	2022						
	Other Activities Total							\$17,300	\$9,530	\$7,770	\$115,000	\$22,559	\$92,441
	NYS DOT adjustment - Additional FTA carryover available to UCTC										\$96,351	\$0	\$96,351
	UPWP TOTAL							\$938,000	\$383,454	\$554,546	\$211,351	\$22,559	\$188,792