

**ULSTER COUNTY TRANSPORTATION COUNCIL
Technical Committee Meeting**

A G E N D A

**October 24, 2023
10:00 am to 12:00 pm**

Location: Rosendale Town Hall • Room M1
1925 Lucas Avenue, Cottekill, NY 12419

Join Zoom Meeting
<https://ulstercountyny.zoom.us/j/82515406072?pwd=au4EqObr4oYMEj7tqNvU2zOit8B0ZF.1>

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1. Technical Committee Welcome & Introductions (10:00am)

2. Call for Citizen Comments

3. Approval of August 22, 2023 Technical Committee meeting summary

4. Communications and Announcements

5. New Business

a) Draft UCTC Resolution 2023-11. Adoption of the 2020 Adjusted Urban Area Boundary and Metropolitan Planning Area for the Ulster County Transportation Council.

The Census Bureau delineates urban areas after each decennial census by applying specified criteria to decennial census and other data. The Federal Highway Administration and the Census Bureau differ in defining and describing urban and rural areas. The Census Bureau defines urban areas solely for the purpose of tabulating and presenting Census Bureau statistical data. A number of Federal agency programs use the Census definitions as the starting point (if not the basis) for implementing and determining eligibility for a variety of funding programs. The FHWA uses these boundaries as a basis to delineate functional classification of roadways; in doing so, the boundaries are adjusted to ensure roadway system continuity and relation to local urban and rural geography. Functional classification of roadways may further affect distribution and availability of various transportation and emergency funding sources. MPOs, in coordination with the New York State Department of Transportation, are therefore allowed to expand the urban area boundaries for these transportation planning purposes. The only official requirement is adjusted boundaries must include the original urban area boundary defined by the Census Bureau in its entirety.

The urbanized area designations completed by the US Census Bureau under the 2020 Census have resulted in changes to the Kingston, New Paltz, Ellenville, and Poughkeepsie-Newburgh NY Urban Areas.

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Furthermore, the Kingston Urban Area no longer reaches into Greene County, which changes UCTC's Metropolitan Planning Area. As such, revisions to Federal Highway Administration Federal-Aid urban area boundaries and the UCTC Metropolitan Planning Area boundary are necessary.

Recommended Action: Discuss Resolution 2023-11 and consider forwarding to Policy Committee for adoption (20 minutes).

Recommended Action: Discuss Resolution 2023-10 and consider forwarding to the Policy Committee for approval (30 minutes).

b) Draft UCTC Resolution 2023-12: Amendment to the 2023 Unified Planning Work Program to Add Costs to UPWP Project 44.23.01-01: Development of the Long Range Transportation Plan.

UCTC conducted a qualifications based procurement process for professional services to provide public engagement assistance associated with the development of the Year 2050 Long Range Transportation Plan, which is required to be approved no later than September 30, 2024. An RFP for Professional Services was issued prior to Labor Day 2023; 2 responses were received. A selection committee consisting of UCTC staff and other members was formed to evaluate proposals; the Ulster County Purchasing Department facilitates the RFP and selection process. The initial cost proposal from the preferred vendor totals \$98,574. The approved 2023/24 Unified Planning Work Program includes \$75,000 in FHWA PL funds currently set aside for the purposes of this effort.

Draft Resolution 2023-12 authorizes UCTC staff to revise costs to increase the FHWA PL set aside for consultant assistance from \$75,000 to \$98,574 as well as to add additional costs for staff support in the amount of \$5,000; the increase in federal FHWA PL funds therefore equals \$28,574. Revisions to project budgets exceeding 25% of the total project cost require UCTC Technical and Policy Committee approval; this proposed increase would constitute a ~32% increase.

The additional funds may either be drawn from the UCTC PL savings of \$276,000 and/or through minor internal offset to other existing UCTC projects not expected to be initiated during the 2023/24 planning period.

Recommended Action: Approve the Draft Resolution 2023-12 and forward to the Policy Committee for approval (30 minutes).

6. Other/Old Business

- TAP/CMAQ/CRP Announcement
- Project Updates

7. Adjournment.

The UCTC Policy Committee is scheduled to meet on Tuesday, November 28, 2023 at 10am.