

ULSTER COUNTY TRANSPORTATION COUNCIL  
**Technical Committee Meeting**

**Meeting Summary**

May 28, 2019

Rondout Municipal Center, Cottekill, NY

Members Present:

John Schultheis	City of Kingston
Kristen Wilson	City of Kingston
Shannon Harris	Town of Esopus
Neil Bettez	Town of New Paltz
Mike Baden	Town of Rochester
Mary McNamara	Town of Saugerties
Joel Brink	Town of Ulster
Sajaa Ahmed	UCAT
Ed Pine	Ulster County DPW
Andrew Emrich	Ulster County DPW
Herb Litts	Ulster County Legislature
Diane Beitzl	Ulster County Traffic Safety Board
Amy Mackenzie	NYS Dept of Transportation
Lizy Philip	NYS Thruway Authority
Anthony Mignone	RCAL

Staff:

Dennis Doyle	U.C. Planning Board/UCTC Staff
Brian Slack	UCTC Staff
David Staas	UCTC Staff

**CALL TO ORDER**

The Technical Committee meeting was called to order by Mr. Doyle at 10:00am. Roll call was conducted by Mr. Doyle.

**CALL FOR CITIZEN COMMENTS**

Herb Litts commented to thank Ulster County for the work completed to address safety concerns on Pancake Hollow Road. Herb Litts suggested that route 299 needed to be examined from the NYS Police Barracks to N Chodikee Lake Rd in the Town of Lloyd.

No further comments.

**APPROVAL OF THE MARCH 26, 2019 TECHNICAL COMMITTEE MEETING  
SUMMARY**

Mr. Doyle requested a motion for discussion of the minutes from the 3/26/19 meeting of the UCTC Technical Committee. Motion made by Joel Brink; second by Neil Bettez.

**No further discussion. All in favor, none opposed**

## **COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Slack informed the Council that the Walkkill Valley Rail Trail project has begun in the Village of New Paltz. Signage has been placed along the rail trail to inform the public and a press release has been issued.

Notifications will be sent to rotating members of the Council to inform them of the upcoming member turnover.

No further communications or announcements.

## **NEW BUSINESS**

**Draft UCTC Resolution 2019-09: Support New York State Department of Transportation (NYSDOT) Targets for Safety Performance Measures.** Resolution 2019-09 updates Safety Performance Measures based on new targets adopted by NYSDOT for 2019; original targets were approved by UCTC under Resolution 2017-12.

Safety Performance Management (Safety PM) is part of the overall Transportation Performance Management (TPM) program, which FHWA defines as a strategic approach that uses system information to make investment and policy decision to achieve national performance goals. The Safety PM Final Rule supports the Highway Safety Improvement Program (HSIP), as it establishes safety performance measure requirements for the purpose of carrying out the HSIP and to assess fatalities and serious injuries on all public roads.

The Safety PM Final Rule establishes five performance measures as the five-year rolling averages to include:

1. Number of Fatalities
2. Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT)
3. Number of Serious Injuries
4. Rate of Serious Injuries per 100 million VMT
5. Number of Non-motorized Fatalities and Non-motorized Serious Injuries

The Safety PM Final Rule also establishes the process for State Departments of Transportation (DOTs) and Metropolitan Planning Organizations (MPOs) to establish and report their safety targets, and the process that FHWA will use to assess whether State DOTs have met or made significant progress toward meeting their safety targets. NYSDOT has closely coordinated the establishment of safety targets with the 14 MPOs in NYS through the NYS Association of Metropolitan Planning Organizations. Through that process, NYSDOT has requested all MPOs to adopt the NYSDOT targets in an effort to establish uniformity during the initial reporting period.

Mr. Doyle requested a motion for discussion. Motion made by Joel Brink; second by Ed Pine.

Mr. Slack explained how the measure is updated and where the targets are coming from. As a separate item, UCTC will be undertaking a county wide crash analysis through the UPWP. Responses are due back shortly. The project is expected to take 10-12 months.

**No further discussion. All in favor, none opposed -- Motion Carried.**

Resolution to be forwarded to the Policy Committee for consideration.

**Draft UCTC Resolution 2019-10: Amendment to the UCTC Federal Fiscal year (FFY) 2017-2021 TIP to Add New PIN 87591.**

At the request of New York State Department of Transportation Region 8 and the City of Kingston, Draft Resolution 2019-10 seeks to amend the 2017-2021 TIP in order to revise an existing project description, cost and schedule. PIN 875913 programs \$0.427m in federal STP Flex dollars for the purpose of constructing a sidewalk along Route 32/Boulevard from Klingberg Avenue to Amy Kay Parkway, City of Kingston. This amendment changes the project sponsor from the City of Kingston to the NYSDOT as provided in the Empire State Trail Work (EST) Agreement between the Office of Parks, Recreation, and Historic Preservation, The New York State Department of Transportation, and the City of Kingston. The amendment will allow the City of Kingston and NYSDOT to advance the project schedule from 2024 to 2019 in order to expedite project construction as part of the Empire State Trail (EST). It is anticipated that pairing this project with ongoing EST work will also decrease the total costs of design and construction and eliminate redundant or duplicative efforts. City of Kingston will be responsible for the required 20% local share.

UCTC TIP Amendment Procedures stipulate that changes to project schedule outside of the 4 year program constitutes a full amendment. In accordance with UCTC Operating Procedures, amendments to the TIP require 15 day public notice and comment period prior to Policy Committee approval.

Mr. Doyle requested a motion for discussion. Motion made by Kristen Wilson; second by Shannon Harris.

Mr. Slack explained the project and context and made it clear that this action is for the 2017-2021 TIP. This project has been advanced as part of EST work instead of being taken on by the City of Kingston at a later point in time.

**No further discussion. All in favor, none opposed -- Motion Carried.**

Resolution to be forwarded to the Policy Committee for consideration.

**Draft UCTC Resolution 2019-11: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Amend Ulster County Area Transit PIN 8TRU50.**

At the request of Ulster County Area Transit, UCTC Resolution 2019-11 seeks to amend the 2017-2021 TIP in order to revise project costs to be in line with UCAT's 2019 FTA grant application. The amendment reduced Operating Assistance for FFY19 from \$1.200m total project cost to \$0.600m total project cost. FTA rules require public operators to provide a 50% match for Operating costs.

UCTC TIP Amendment Procedures stipulate that changes to project phases in excess of \$500,000 constitute a full amendment. UCTC TIP Operating Procedures stipulate that amendments to the TIP require 15 day public notice and comment period prior to Policy Committee approval.

Mr. Doyle requested a motion for discussion. Motion made by Joel Brink; second by Neil Bettez.

Mr. Slack noted that these changes reflect the amounts programmed by UCAT as part of their grants.

**No further discussion. All in favor, none opposed -- Motion Carried.**  
Resolution to be forwarded to the Policy Committee for consideration.

**Draft UCTC Resolution 2019-12: Adoption of the Ulster County Transportation Council (UCTC) Federal Fiscal Year 2020-2024 Transportation Improvement Program** UCTC

updates the TIP every 2-3 years in accordance with federal rules and regulations. The Preliminary Draft UCTC TIP was revised and updated based on TIP/STIP Policy Guidance and Instructions issued by NYSDOT in September 2018. In accordance with those instructions, UCTC staff, working closely with members of the UCTC TIP Subcommittee, developed a list of recommended projects for inclusion in the 2020-2024 program based directly on local sponsor input and available federal funds. Those recommendations were then presented to the Technical Committee at its January meeting for preliminary review and again at the March meeting for preliminary review.

That draft program has similarly been reviewed by NYSDOT and entered in draft format into NYSDOT's accounting software in order to confirm that the UCTC local program conforms to local planning targets. The draft 2020-2024 TIP programs over \$28.5 million in Federal Transit Administration funds and nearly \$59 million in Federal Highway Administration funds for a variety of local and state transportation projects over the 5-year Transportation Improvement Programming period. In accordance with UCTC Operating Procedures, the TIP is required to be presented to the public and be available for 15 day public review and comment period. The public review period will commence on Thursday May 30th and will end on Friday June 14th. A public meeting has been scheduled for June 12th.

Mr. Doyle requested a motion for discussion. Motion made by Kristen Wilson; second by Ed Pine.

Mr. Slack presented a summary of the TIP to members.

**No further discussion. All in favor, none opposed -- Motion Carried.**  
Resolution to be forwarded to the Policy Committee for consideration.

**Draft UCTC Resolution 2019-13: Amendment to the Ulster County Transportation Council State Fiscal year (SFY) 2019/20 Unified Planning Work Program to Program Funds.** The

NYSDOT Policy and Planning Division notified the New York State Association of Metropolitan Planning Organizations that a federal rescission of FHWA and FTA funds would

be likely to occur in FFY19. If such a rescission were to occur, any un-programmed funds presently in savings by MPOs would be subject to possible revocation. As such, statewide MPOs have taken the necessary steps to fully program 100% of available federal funds in an effort to shield funds from possible rescission.

Draft Resolution 2019-13 amends the SFY19/20 Unified Planning Work Program and outlines how remaining UCTC FHWA and FTA savings (unprogrammed balance) will be distributed among new and existing projects.

UCTC TIP Operating Procedures stipulate that amendments to the UPWP require 15 day public notice and comment period prior to Policy Committee approval.

Mr. Doyle requested a motion for discussion. Motion made by Neil Bettez; second by Joel Brink.

Shannon Harris asked why the Saugerties wayfinding study was programmed.

Mr. Doyle noted that Saugerties was the next activity area in the County in need of a wayfinding study.

Shannon Harris volunteered the Town of Esopus for a wayfinding study.

**No further discussion. All in favor, none opposed -- Motion Carried.**  
Resolution to be forwarded to the Policy Committee for consideration.

**Draft UCTC Resolution 2019-14: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Add Transportation Alternative Program Awards.** At the request of the Town of Lloyd, Town of New Paltz, City of Kingston, and NYSDOT Region 8, Draft Resolution 2019-14 programs new Transportation Alternative Program awards.

UCTC TIP Amendment Procedures stipulate that new projects to be added to the TIP constitute a full amendment. UCTC TIP Operating Procedures stipulate that amendments to the TIP require 15 day public notice and comment period prior to Policy Committee approval.

Mr. Doyle requested a motion for discussion. Motion made by Ed Pine; second by Kristen Wilson.

**No further discussion. All in favor, none opposed -- Motion Carried.**  
Resolution to be forwarded to the Policy Committee for consideration.

#### **Other/Old Business**

The UCTC two year voting member turnover occurs on June 4, 2019. Members are encouraged to consider acting as proxies for their sister communities.

Mike Baden noted that he will be representing the 7 as 1 municipalities at the Transportation Council.

Shannon Harris thanked NYSDOT for the trees with water bags along Rt 9W in the Town of Esopus.

**No further discussion.**

**MEETING ADJOURNED** at approximately 11:00 am.

-DS

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