

ULSTER COUNTY TRANSPORTATION COUNCIL
Technical Committee Meeting

Meeting Summary
March 25, 2019
Rondout Municipal Center, Cottekill, NY

Members Present:

Kristen Wilson	City of Kingston
Sean Koester	City of Kingston
Ruth Ann Devitt-Frank	City of Kingston
Shannon Harris	Town of Esopus
Howard Baker	Town of Marlborough
Neil Bettez	Town of New Paltz
Carol Hargrove	UCAT
Sajaa Amed	UCAT
Ed Pine	Ulster County DPW
Andrew Emrich	Ulster County DPW
Diane Beitel	Ulster County Traffic Safety Board
Sandra Jobson	NYS Dept of Transportation
Amy Mackenzie	NYS Dept of Transportation
Anthony Mignone	RCAL
Fred Mastroianni	GPI
Frank Filiciotto	Creighton Manning Engineering

Staff:

Dennis Doyle	U.C. Planning Board/UCTC Staff
Brian Slack	UCTC Staff
David Staas	UCTC Staff

CALL TO ORDER

The Technical Committee meeting was called to order by Mr. Doyle at 10:00am. Roll call was conducted by Mr. Doyle.

CALL FOR CITIZEN COMMENTS

No citizen comments received.

APPROVAL OF THE NOVEMBER 27, 2018 TECHNICAL COMMITTEE MEETING SUMMARY

Mr. Doyle requested a motion for discussion of the minutes from the 1/29/19 meeting of the UCTC Technical Committee. Motion made by Kristen Wilson; second by Neil Bettez.

No further discussion. All in favor, none opposed

COMMUNICATIONS AND ANNOUNCEMENTS

Mr. Slack received communication from Marty Neveu indicating that all the Unified Planning Work Programs (UPWP) from the New York State MPOs have been received and reviewed by NYSDOT. The adopted UCTC UPWP has been transmitted to FHWA and FTA.

Kristen Wilson announced that the City of Kingston has a new office of Grants Management and that Ruth Ann Devitt-Frank was recently hired as a grants manager.

Sandra Jobson indicated that TAP awards would be announced when released from upper management.

Supervisor Harris thanked NYSDOT for their presentation given regarding the work on the Wurts St Bridge. A public meeting will be scheduled and it appears that the project plan is comprehensive and moving forward.

Kristen Wilson stated that advanced detailed plans for the Broadway Corridor project have been submitted to NYSDOT for design approval. Right of way closings are ongoing and moving forward. The project appears on schedule to bid with construction in 2020.

The Henry Street project is undergoing a public comment period prior to submission of preliminary design documents to NYSDOT.

Expressions of interest will be issued for the Wilbur Ave repaving project and the PSAP work Taking place in the City of Kingston.

Sean Koester indicated that the Hurley Ave repaving project is moving to final design shortly.

Andrew Emrich indicated that Ulster County DPW projects are moving forward. The Route 299 repaving and shoulder expansion project conceptual design estimates have exceeded the prior estimates. County DPW is now reconsidering the extents of the project in order to stay within the existing budget.

Mr. Doyle announced that the City of Kingston passed a resolution dissolving the Citibus transit service to allow UCAT to expand service in the City of Kingston.

Carol Hargrove announced that expanded UCAT routes will begin in July.

No further communications or announcements.

NEW BUSINESS

Draft UCTC Resolution 2019-04: Endorsement of Performance Management Targets Established by Ulster County Area Transit and Kingston Citibus in Their Respective Transit Asset Management Plans. The Moving Ahead for Progress in the 21st Century Act (MAP-21) required the US Secretary of Transportation to develop rules to establish a system to

monitor and manage public transportation assets to improve safety and increase reliability and performance, and to establish performance measures, and the Fixing America's Surface Transportation (FAST) Act reaffirmed this requirement. On July 26, 2016, FTA published the Transit Asset Management (TAM) Final Rule.

The purpose of the Final Rule is to help achieve and maintain a state of good repair (SGR) for the nation's public transportation assets. Transit asset management is a business model that uses transit asset condition to guide the optimal prioritization of funding.

Resolution 2019-04 reaffirms the transit asset management targets and performance measures established by UCAT in its 2018 Transit Asset Management Plan that were originally endorsed by the UCTC Policy Committee on May 25, 2017 under Resolution 2017-07 and further endorses Kingston Citibus' targets and performance measures as established through the NYSDOT Tier II Transit Asset Management Plan, also referred to as the "statewide group plan" for small transit systems.

Mr. Doyle requested a motion for discussion. Motion made by Howard Baker; second by Ed Pine.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution to be forwarded to the Policy Committee for consideration.

Draft UCTC Resolution 2019-05: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) Document Narrative to Address Safety and Transit Performance Targets.

The Moving Ahead for Progress in the 21st Century Act (MAP-21) required the US Secretary of Transportation to develop rules to establish a system to monitor and manage public transportation assets to improve safety and increase reliability and performance, and to establish performance measures, and the Fixing America's Surface Transportation (FAST) Act reaffirmed this requirement. On July 26, 2016, FTA published the Transit Asset Management (TAM) Final Rule.

MPOs are required to update their Metropolitan Transportation Plans (MTP) and TIPs after October 1, 2018 to reference TAM targets in the event that the MPO takes an action to amend the MTP and/or TIP. Any amendment of the MTP or TIP after October 1, 2018 will trigger the requirement to incorporate transit performance management components into the planning process.

Resolution 2019-05 establishes the reference of the TAM targets of its public transit providers through the amendment to the UCTC TIP narrative section. In accordance with UCTC Operating Procedures, any amendment to the UCTC TIP narrative requires approval by the UCTC Technical Committee, 15 day public review and comment period, and final approval by the UCTC Policy Committee.

Mr. Doyle requested a motion to amend the title of the resolution from "... to address **safety** performance targets..." to "... to address **transit** performance targets...". Motion made by Shannon Harris; second by Howard Baker.

No further discussion. All in favor, none opposed -- Motion Carried.
Resolution to be amended.

Mr. Doyle requested a motion for discussion. Motion made by Ed Pine; second by Kristen Wilson.

No further discussion. All in favor, none opposed -- Motion Carried.
Resolution to be forwarded to the Policy Committee for consideration.

Draft UCTC Resolution 2019-06: Adoption of the Poughkeepsie-Newburgh NY-NJ Transportation Management Area (TMA) Congestion Management Process (CMP). Federal law requires that a Metropolitan Planning Organization (MPO) located within a Transportation Management Area (TMA) establish a Congestion Management Process (CMP). The CMP institutes a process for defining, identifying, managing and evaluating congestion throughout the region's transportation network.

This 2018 CMP updates the original 2005 report based on new data, tools, and best practices, particularly those related to the National Performance Management Research Data Set (NPMRDS).

Staff from DCTC, OCTC, and UCTC formed a CMP sub-committee, and with various partner agency input, identified available data and tools, CMP objectives, and corresponding performance measures.

This update includes this main document, which outlines the CMP, as well as a series of technical reports with data and analysis for each component of the process. Those reports serve as appendices to the main document and are presently under development.

Mr. Slack provided an overview of the data and process involved with developing the CMP. While the CMP is undergoing active development, this resolution adopts the process presented.

Mr. Doyle requested a motion for discussion. Motion made by Neil Bettez; second by Kristen Wilson.

No further discussion. All in favor, none opposed -- Motion Carried.
Resolution to be forwarded to the Policy Committee for consideration.

UCTC 2020 – 2024 Transportation Improvement Program (TIP) Update. The TIP is routinely updated every 2-3 years in order to bring the program in-line with updated fiscal planning targets. UCTC has been tasked by NYSDOT Region 8 to review its local highway program based on compliance with fiscal constraint. The local portion of the regional TIP must be constrained in order for the statewide "roll-up" of the STIP to meet federal fiscal constraint requirements. A Subcommittee to the UCTC Technical Committee has been formed and completed its initial review of existing projects and provided UCTC staff with recommendations

for revisions. UCTC staff will provide the Technical Committee with an update of progress to date.

Mr. Slack explained that changes continue to be made in consultation with local project sponsors to ensure programming matches schedule and funding needs. The program has been focused on the core program to ensure that funding amounts fall within the allocation amounts for each funding source to ensure fiscal constraint.

The draft TIP will be presented at an additional Technical Committee meeting, presented at a public meeting, and the placed before the Policy Committee for consideration in June.

Currently the TIP is over programmed by \$3.9m in STP Flex funding over 4 years on the core program. This only includes previously programmed and approved projects and does not include any discretionary funding projects.

Sandra Jobson indicated that STP Off System Bridge money is under programmed and encouraged the fund source to be utilized as possible and to establish blocks for funds not associated with individual projects. The state capital program is focused on preservation of the current transportation system and will likely be heavily focused on repaving.

Kristen Wilson asked if there are any strategies for fixing underlying infrastructure beyond the scope of competitive funding awards where the additional work would not be covered.

Sandra Jobson warned of scope creep and encouraged applicants to ensure that they are not under estimating their project costs to try to make their applications more attractive.

No further discussion.

Project Updates: UCTC staff will prepare a detailed presentation of several projects underway or recently completed which may be of interest to UCTC members.

Mr. Slack provided an overview and status update for the Kingston Wayfinding project. Signage design has been completed and the signage location plan is forthcoming.

A similar project will be taking place in the Town of Wawarsing and the Village of Ellenville.

Additionally, UCTC will be undertaking a county wide road safety analysis and trail planning work in New Paltz.

Gabriel Karcher has been working with UCTC staff as an intern to perform a sidewalk inventory. Currently he is working on collecting field data in the City of Kingston.

No further discussion.

MEETING ADJOURNED at approximately 11:40 am.

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