

**ULSTER COUNTY TRANSPORTATION COUNCIL
Policy Committee Meeting**

A G E N D A

**November 27, 2018
10:00 am to 12:00 pm**

RONDOUT MUNICIPAL CENTER

(Joint Rosendale/Marbletown Town Hall -- Former Rosendale Elementary School)
1915 Lucas Avenue
Cottkill, NY 12419
Room M-15

1. Policy Committee Call to Order – Welcome & Introductions (10:00am)

2. Call for Citizen Comments

3. Approval of the September 27, 2018 Policy Committee meeting summary

4. Communications and Announcements

5. New Business

- a) **Resolution 2018-21: Transfer of 2017 FTA Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA:** TrailwaysNY has requested the transfer of administrative and management responsibilities for their share of FFY 2017 FTA Section 5307 TMA commuter bus funds as approved under Resolution 2018-11. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY through the FTA policy referred to as “capital cost of contracting”. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-21 approves UCTC’s transfer of FTA Section 5307 TMA formula funds in the amount of \$2,206,229 to CDTA.

A brief FAQ sheet explaining the FTA’s Capital Cost of Contracting policy has been provided in the Technical Committee agenda packet.

Recommended Action: Discuss Resolution 2018-21 and consider forwarding to the Policy Committee for consideration and adoption (30 minutes).

- b) **Resolution 2018-22: Transfer of 2018 FTA Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA:** TrailwaysNY has requested the transfer of administrative and management responsibilities for their share of FFY 2018 FTA Section 5307 TMA commuter bus funds as approved under Resolution 2018-18. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-22 approves UCTC’s transfer of FTA Section 5307 TMA formula funds in the amount of \$2,455,047 to CDTA.

A brief FAQ sheet explaining the FTA’s Capital Cost of Contracting policy has been provided in the Technical Committee agenda packet.

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Recommended Action: Discuss Resolution 2018-22 and consider forwarding to the Policy Committee for consideration and adoption (10 minutes).

- c) **Resolution 2018-23: Transfer of 2014 and 2015 Federal Transit Administration Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA:** In November of 2017, UCTC in conjunction with Dutchess County Transportation Council and Orange County Transportation Council, in their cooperative functions representing the Mid-Hudson Valley Transportation Management Area, issued a call for projects for unallocated Federal Transit Administration Section 5307 funds. Three applications were received and reviewed by the MPOs with input and oversight from NYSDOT Region 8 Transit staff. These awards were formalized under UCTC Resolution 2018-06 on June 12, 2018.

TrailwaysNY has requested the transfer of administrative and management responsibilities for their award of FFY 2014 and FFY 2015 FTA Section 5307 TMA funds in the amount of \$2.400m for the purposes of the Kingston Bus Maintenance Facility Expansion project. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-23 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$2,400,000 to CDTA. An amendment of the UCTC 2017 – 2021 Transportation Improvement Program adding a new project PIN will be required to finalize this action.

Recommended Action: Discuss Resolution 2018-23 and consider forwarding to the Policy Committee for consideration and adoption (10 minutes).

- d) **Resolution 2018-24: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Add New FTA Capital Cost of Contracting Project for TrailwaysNY as Shown in Attachment 1.** At the request of TrailwaysNY, Resolution 2018-24 programs new transit project PIN 8TRU95 to the 2017 – 2021 UCTC Transportation Improvement Program. Funds were awarded to TrailwaysNY for the purpose of expanding the bus maintenance facility in Hurley, NY as described in detail under UCTC Resolution 2018-06. The FTA Capital Cost of Contract policy will be utilized to manage the transfer of \$2.400m in FTA 5307/5340 funds to CDTA as described under UCTC Resolution 2018-23. The total project cost is \$3.000m with a 10% match being provided by TrailwaysNY and 10% by NYSDOT. In accordance with UCTC Operating Procedures, new projects to be added to the TIP require Technical Committee approval, 15 day public notice and comment period, followed by final Policy Committee approval.

Recommended Action: Discuss Resolution 2018-24 and consider releasing details for 15 day public notice and comment period and forwarding to the Policy Committee for consideration and adoption (20 minutes).

- e) **Resolution 2018-25: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Add New Project as Shown in Attachment 1.** At the request of the Village of Ellenville and the New York State Department of Transportation, Resolution 2018-25 revises project PIN 875927 in the 2017 – 2021 UCTC Transportation Improvement Program. The revision adds \$0.550m in local funds to the construction phase of the project. In accordance with UCTC Operating Procedures, cost changes over 25% or greater than \$500,000 require a full TIP amendment, requiring Technical

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Committee approval, 15 day public notice and comment period, followed by final Policy Committee approval.

Recommended Action: Discuss Resolution 2018-25 and consider releasing details for 15 day public notice and comment period and forwarding to the Policy Committee for consideration and adoption (20 minutes).

- f) **UCTC 2019 – 2023 Transportation Improvement Program (TIP) Update.** The TIP is routinely updated every 2-3 years in order to bring the program in-line with updated fiscal planning targets. The planning targets for the 2019-23 TIP/STIP update process remain essentially unchanged from the previous update. UCTC has been tasked by NYSDOT Region 8 to review its local highway program based on compliance with fiscal constraint. The local portion of the regional TIP must be constrained in order for the statewide “roll-up” of the STIP to meet federal fiscal constraint requirements. A Subcommittee to the UCTC Technical Committee will therefore be formed and tasked with reviewing the local FHWA program and making recommendations regarding projects to be advanced in the TIP update. Local projects currently programmed on the UCTC 2017-21 TIP will be given priority for future programming during the MPO TIP update process. The UCTC TIP Subcommittee will be tasked with determining how to allocate any additional dollars that may be available, which may include a traditional “call for projects.” The full, final UCTC 2019-23 TIP will need to be approved by the UCTC Policy Committee by June 30, 2019.

Recommended Action: Form and set meeting date for the TIP Subcommittee (30 minutes).

6. Other/Old Business

- Connect Mid Hudson Transit Plan
- Connecting Kingston Wayfinding Plan
- Kingston

7. Adjournment.

The UCTC Technical Committee is scheduled to meet on January 29th followed by the UCTC Policy Committee on February 26th (forth Tuesday of each month).

The tentative meeting schedule for 2019 will be as follows:

**January 22
February 26
March 26
April 23
May 28
June 25
July 23
August 27
September 24
October 22
November 26**

December (to be determined)

Meeting schedule is subject to change with prior notice