

ULSTER COUNTY TRANSPORTATION COUNCIL
Policy Committee Meeting

Meeting Summary

April 23, 2019

Rondout Municipal Center, Cottekill, NY

Members Present:

John Schultheis	City of Kingston
Shannon Harris	Town of Esopus
Rich Parete	Town of Marbletown
Al Lanzetta	Town of Marlborough
Jeanne Walsh	Town of Rosendale
Fred Costello	Town of Saugerties
Joel Brink	Town of Ulster
Sajaa Ahmed	Ulster County Area Transit
Andrew Emrich	Ulster County DPW
Edward Pine	Ulster County DPW
Kathy Nolan	Ulster County Legislature
Lance MacMillen	NYS Dept of Transportation
Sandra Jobson	NYS Dept of Transportation
Amy Mackenzie	NYS Dept of Transportation
Gary Raylinsky	NYS Thruway Authority
Lizy Philip	NYS Thruway Authority
Kathy Nolan	Ulster County Legislature
Mark Bounguard	Adirondack Trailways
Martin Hull	WSP

Staff:

Dennis Doyle	U.C. Planning Board/UCTC Staff
Brian Slack	UCTC Staff
David Staas	UCTC Staff

CALL TO ORDER

The Policy Committee meeting was called to order by Mr. Doyle at 10:05am. Roll call was conducted by Mr. Slack.

CALL FOR CITIZEN COMMENTS

No citizen comments received.

**APPROVAL OF THE FEBRUARY 26, 2019 POLICY COMMITTEE MEETING
SUMMARY**

Mr. Doyle requested a motion for discussion of the minutes from the 2/26/19 meeting of the UCTC Policy Committee. Joel Brink made a motion to approve the minutes; second by Shannon Harris.

No further discussion. All in favor, none opposed - Motion Carried.

COMMUNICATIONS AND ANNOUNCEMENTS

No communications or announcements at this time.

NEW BUSINESS

UCTC Resolution 2019-04: Endorsement of Performance Management Targets Established by Ulster County Area Transit and Kingston Citibus in Their Respective Transit Asset Management Plans. The Moving Ahead for Progress in the 21st Century Act (MAP-21) required the US Secretary of Transportation to develop rules to establish a system to monitor and manage public transportation assets to improve safety and increase reliability and performance, and to establish performance measures, and the Fixing America's Surface Transportation (FAST) Act reaffirmed this requirement. On July 26, 2016, FTA published the Transit Asset Management (TAM) Final Rule.

The purpose of the Final Rule is to help achieve and maintain a state of good repair (SGR) for the nation's public transportation assets. Transit asset management is a business model that uses transit asset condition to guide the optimal prioritization of funding.

Resolution 2019-04 reaffirms the transit asset management targets and performance measures established by UCAT in its 2018 Transit Asset Management Plan that were originally endorsed by the UCTC Policy Committee on May 25, 2017 under Resolution 2017-07 and further endorses Kingston Citibus' targets and performance measures as established through the NYSDOT Tier II Transit Asset Management Plan, also referred to as the "statewide group plan" for small transit systems.

An FTA fact sheet on the subject was provided for member review and is also available online at <https://www.transit.dot.gov/TAM/rulemaking/finalrulefactsheet>.

Mr. Doyle requested a motion for discussion. Motion made by Al Lanzetta; second by Ed Pine.

Mr. Slack explained that both agencies had recently completed their plans and that Citibus has elected to adopt the statewide group plan. Passing of this resolution will bring both operators into compliance with FTA regulations.

Shannon Harris expressed concerns over the targets and that they did not extend to route coverage and frequency.

Mr. Doyle commented that this resolution focuses on capital assets rather than route performance. Operators periodically review and adjust routes as needed. Route changes require a public meeting to solicit input and inform the public.

No further discussion. All in favor, none opposed -- Motion Carried.

UCTC Resolution 2019-05: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) Document Narrative to Address Transit

Performance Targets. The Moving Ahead for Progress in the 21st Century Act (MAP-21) required the US Secretary of Transportation to develop rules to establish a system to monitor and manage public transportation assets to improve safety and increase reliability and performance, and to establish performance measures, and the Fixing America's Surface Transportation (FAST) Act reaffirmed this requirement. On July 26, 2016, FTA published the Transit Asset Management (TAM) Final Rule.

MPOs are required to update their Metropolitan Transportation Plans (MTP) and TIPs after October 1, 2018 to reference TAM targets in the event that the MPO takes an action to amend the MTP and/or TIP. Any amendment of the MTP or TIP after October 1, 2018 will trigger the requirement to incorporate transit performance management components into the planning process.

Resolution 2019-05 establishes the reference of the TAM targets of its public transit providers through the amendment to the UCTC TIP narrative section as shown in Attachment 1. In accordance with UCTC Operating Procedures, any amendment to the UCTC TIP narrative requires approval by the UCTC Technical Committee, 15 day public review and comment period, and final approval by the UCTC Policy Committee. The amendment was open to public comment period beginning April 8, 2019. No public comments were received.

Mr. Doyle requested a motion for discussion. Motion made by Joel Brink; second by John Schultheis.

No further discussion. All in favor, none opposed -- Motion Carried.

UCTC Resolution 2019-06: Adoption of the Poughkeepsie-Newburgh NY-NJ Transportation Management Area (TMA) Congestion Management Process (CMP).

Federal law requires that a Metropolitan Planning Organization (MPO) located within a Transportation Management Area (TMA) establish a Congestion Management Process (CMP). The CMP institutes a process for defining, identifying, managing and evaluating congestion throughout the region's transportation network.

This 2018 CMP updates the original 2005 report based on new data, tools, and best practices, particularly those related to the National Performance Management Research Data Set (NPMRDS).

Staff from DCTC, OCTC, and UCTC formed a CMP sub-committee, and with various partner agency input, identified available data and tools, CMP objectives, and corresponding performance measures.

This update includes this main document, which outlines the CMP, as well as a series of technical reports with data and analysis for each component of the process. Those reports serve as appendices to the main document and are presently under development.

Mr. Doyle requested a motion for discussion. Motion made by Ed Pine; second by Rich Parete.

Mr. Slack explained the CMP document and the data being utilized.

Mr. Staas noted that transit routes coverage is also included as a measure in the multimodal component of the document and may address some of the concerns Supervisor Harris expressed earlier regarding performance measures for transit routes.

No further discussion. All in favor, none opposed -- Motion Carried.

Draft Resolution 2019-07: Amendment to the UCTC Federal Fiscal Year (FFY) 2017 – 2021 Transportation Improvement Program (TIP) to Amend NYSDOT PINs 881126: I-587 @ Albany Ave, 881354: Route 213 Sidewalk and Settlement Repair, 881451: Culvert Replacements Costs and Schedule. At the request of the New York State Department of Transportation, an amendment to the UCTC 2017-2021 TIP is proposed. As a result of irregularities in the original 2018 procurement for construction services associated with PIN 881126: I-587 @ Albany Ave Reconstruction, NYSDOT Region 8 have elected to revise Letting Results associated with the original bid. As such, additional state and federal funds totaling \$1.022m are required for construction phases. In order to maintain fiscal constraint, this amendment will require offsets utilizing funds from PIN 881354: Rte 213 Sidewalk and Road Settlement Repair Town of Rosendale and PIN 881451: Culvert Repair [multiple locations]. The required offsets will not impair the scope of work or schedule for either two source PINs. In accordance with UCTC Operating Procedures, the amendment was open to public comment period beginning April 8, 2019.

Mr. Doyle requested a motion for discussion. Motion made by Al Lanzetta; second by Shannon Harris.

Jeanne Walsh expressed concerns over any reduction of funding on PIN 881354 and wanted to ensure that sufficient funds remained to fully address the problem and complete the project. The project has been identified as an emergence management project to address safety concerns by the Town.

Sandra Jobson indicated that NYSDOT was committed to the project and that additional funds would be programmed if needed for completion.

Two comments were received and circulated to members for review. Both comments were opposed to 881126: I-587 @ Albany Ave.

Lance MacMillan explained that the design of the intersection will be at a more community based scale than what people are accustomed to with the nearby thruway roundabout. The modern roundabout design selected has incorporated input from the community throughout the design process.

Mr. Doyle emphasized that the City of Kingston Common Council has been directly involved in the design process and that the City had passes a resolution in support of the concept plan developed by UCTC in 2011.

No further discussion. All in favor, none opposed -- Motion Carried.

Draft Resolution 2019-08: Distribution of the FFY 2018 Federal Transit Administration Section 5339 Small Urbanized Area Apportionments Attributable to the Kingston Urbanized Area.

Draft Resolution 2019-08 seeks approval of the apportionment of Federal Fiscal Year (FFY) 2018 Federal Transit Administration (FTA) Section 5339 formula funds to the two designated recipients in Ulster County: City of Kingston (Kingston Citibus) and Ulster County (Ulster County Area Transit). For FFY 2018, \$348,843.49 is available to DRs in the Kingston Urbanized Area. The two DRs have agreed that 100% of the funds will be allocated to Ulster County for various capital purposes.

Mr. Doyle requested a motion for discussion. Motion made by Joel Brink; second Fred Costello.

Mr. Slack briefly described the agreement to transfer funds to UCAT as Kingston Citibus will no longer be providing transit service in the area and UCAT will be expanding services.

No further discussion. All in favor, none opposed -- Motion Carried.

OTHER/OLD BUSINESS

UCAT System Expansion. A public meeting to discuss new routes and schedules associated with the integration of UCAT and Kingston Citibus systems will take place on Thursday April 25th, 5:30pm at 1 Danny Circle. Sajaa Ahmed explained that the public is welcome to submit comments at the meeting and through April 28, 2019. Additional outreach will be done with large transit user groups directly.

UCTC Policy Committee Membership Turnover. On June 4th, 2019, the two-year voting membership turnover will occur. Members were thanked for their service and are encouraged to continue attending and to consider acting as a proxy for other municipalities if amenable.

UPWP Programming. UCTC currently carries an unprogrammed balance of UPWP funds in reserve to fund large planning projects. At the federal level, a rescission is upcoming that would recoup these unprogrammed funds. UCTC plans to consider programing additional funds for existing projects that may be under programmed, add projects previously removed due to budget concerns, and consider the addition of new projects. Council members are encouraged to reach out with UPWP ideas to help direct funds. It is likely that an amendment of the UPWP will be presented at the next Technical Committee meeting.

2020- 2024 TIP Update. Staff is currently developing the program and getting projects entered into eSTIP. NYSDOT will be providing the state program shortly. Members are encouraged to

review the draft TIP to ensure that the expected projects are present and programmed appropriately. A public meeting and comment period will occur as part of the update process.

2018 TAP Award. No updates at this time

Shannon Harris requested that any entities doing work that closes a roadway to ensure that the local municipality is informed as to what is happening so that the public gets appropriate information.

MEETING ADJOURNED at approximately 10:45 am. -DS

DRAFT