

**ULSTER COUNTY TRANSPORTATION COUNCIL  
Policy Committee Meeting**

**A G E N D A**

**Thursday April 18, 2017  
10:00 am to 12:00 pm**

**RONDOUT MUNICIPAL CENTER**

(Joint Rosendale/Marbletown Town Hall -- Former Rosendale Elementary School)  
1915 Lucas Avenue  
Cottkill, NY 12419  
**Room M-15**

**1. Policy Committee Call to Order – Roll Call (10:00am)**

**2. Call for Citizen Comments**

**3. Approval of the March 14, 2017 Policy Committee meeting summary**

**4. Communications and Announcements**

**5. New Business**

- a) **Resolution 2017-07: Establishment of Ulster County Transit Providers' Transit Asset Management Plan Performance Management Targets.** The FTA Transit Asset Management Rule, which became effective on October 1, 2016, requires transit operators to develop and adopt a Transit Asset Management Plan that addresses State of Good Repair for rolling stock, infrastructure, equipment, and facilities. As part of that rule, MPOs are required to agree to and support transit operators' targets or set their own quantifiable targets. Note that there has been no specific guidance from FTA on the issue of multiple Designated Recipients in an MPO's metropolitan planning area, which could result in multiple targets. Key implementation dates are as follows:

- January 1, 2017 and each year thereafter: targets for each of the asset classes must be submitted to the National Transit Database
- June 30, 2017, and each year thereafter: MPOs must adopt targets. Based on the Final Rule on Metropolitan Planning, the MPO has the option, as with all other performance targets, to (1) agree to program investments in support of the transit operator(s)' target, or (2) set their own quantifiable targets. It seems likely the first option will be selected, particularly prior to the completion of the Transit Asset Management Plan
- October 1, 2018: First Transit Asset Management Plan is due.

Resolution 2017-07 seeks to put UCTC in compliance with the Rule, although at this time targets have not been completed by Kingston Citibus. UCTC will prepare a separate resolution for Citibus when the appropriate TAM plan is received.

*Recommended Action: Discuss Resolution 2017-07 and consider adoption (15 minutes).*

- b) **Resolution 2017-08: Distribution of the FFY 2014 Federal Transit Administration Section 5339 Small Urbanized Area Apportionments Attributable to the Kingston Urbanized Area.** On April 13<sup>th</sup> MPOs received correspondence from NYSDOT Assistant Commissioner for Policy and Planning Ronald Epstein notifying direct recipients of an additional sub-allocation of SUZA

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5339 funds for FFY14; this letter supersedes previous notifications from 8/28/14, 1/25/16 and 2/23/16. Resolution 2017-08 seeks approval for the apportionment of Federal Fiscal Year (FFY) Federal Transit Administration (FTA) Section 5339 formula funds to the two designated recipients in Ulster County: City of Kingston (Kingston Citibus) and Ulster County (Ulster County Area Transit). A combined total of \$165,348.22 is available to DRs in the Kingston Urbanized Area. A portion of those funds was previously released in 2014 and split under UCTC Resolution 2016-13.

*Recommended Action: Discuss Resolution 2017-08 and consider adoption (10 minutes)*

- c) **Draft Resolution 2017-09: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Add Transportation Alternative Program (TAP) Awards.** Draft Resolution 2017-09 was added at the request of NYSDOT and on behalf of two recent awardees of Transportation Alternative Program funds. The award announcement came one day after the April 18th meeting of the UCTC Technical Committee, hence no prior review. UCTC Technical Committee members were notified via email and encouraged to provide comment through the public comment period. All new projects must be added to the Transportation Improvement Program through an amendment by the UCTC Policy Committee.

Ulster County received \$1.509 million in federal funds for the construction of a 0.8 mile paved pedestrian/bicycle facility from the east side of Cornell Street to Westbrook Lane along the County-owned U&D rail corridor in the City of Kingston. The City of Kingston received \$1.326 million in federal funds to upgrade the existing sidewalks on Henry Street from Broadway to Wall Street in the vicinity of GW Elementary to address ADA compliance; the project will enhance pedestrian accessibility, add bicycle infrastructure where feasible, high visibility crosswalks and bicycle parking.

In October 2016 the New York State Department of Transportation (NYSDOT) made available \$98.7 million in funding to support bicycle, pedestrian, multi-use path and transportation-related projects and programs as well as projects that reduce congestion and will help meet the requirements of the Clean Air Act. Applications for the 2016 funding opportunity must have been received by October 21, 2016. NYSDOT is anticipating another project solicitation round in 2018. All awardees must provide a 20% local match.

In accordance with UCTC Operating Procedures, this TIP amendment received 15 day public notice and opportunity for comment beginning May 8 and ceasing May 22<sup>nd</sup>; all comments received will be presented to the Policy Committee prior to consideration.

*Recommended Action: Discuss Resolution 2017-09 and consider adoption (15 minutes)*

- d) **Draft Resolution 2017-10: Amendment to the UCTC State Fiscal Year (SFY) 2017 Unified Plannig Work Program (UPWP) to Re-Distribute FTA 5303 funds.** Draft Resolution 2017-10 was added at the request of Ulster County, the City of Kingston and NYSDOT to program additional funds and expand the scope of services for the UCTC Transit Integration Study. Additional services include route optimization for the potential integration of the UCAT and Kingston Citibus systems.

The change in funding exceeds 25% of the project budget and requires approval of the Policy Committee as well as a 15 day public comment period. Additional funds come from the un-programmed balance of FTA 5303 funds from 2017 and funds programmed for the regional

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transit plan for the Mid-Hudson Valley TMA. UCTC Technical Committee members were notified via email and encouraged to provide comment through the public comment period.

In accordance with UCTC Operating Procedures, this UPWP amendment received 15 day public notice and opportunity for comment beginning May 15 and ceasing May 29; all comments received will be presented to the Policy Committee prior to consideration. Final approval of the amendment will be made pending no additional comments following the UCTC Policy Committee meeting while still in the 15 day public comment period.

*Recommended Action: Discuss Resolution 2017-10 and consider adoption pending additional public comments. (15 minutes)*

- e) **Ulster County Transit Integration Study – Project Update**: Draft materials pertaining to fact finding and analysis associated with the Ulster County Transit Integration Study have been completed and are presently under review. On April 4, 2017, UCTC staff and TransPro consultant staff met with the Ulster County Executive, Mayor of Kingston and their staffs to review preliminary findings. A summary of that presentation was provided to the UCTC Technical Committee for their information. Meeting attendees determined that more information would be required pertaining to possible route alternatives before a final proposal could be presented to stakeholders. UCTC has therefore directed TransPro to prepare a draft proposal for additional services as an addendum to the existing contract which expires on June 30, 2017. The addendum will postpone the public involvement component of the study to October 31 and require TransPro to perform a detailed route optimization study. Route optimization will explore alternatives to the existing Citibus service and route structure and explore the implications therein applicable to costs, service efficiency and likely impacts to ridership and service area. An amendment to the SFY 2017 UCTC Unified Planning Work Program will be required; the UCTC Policy Committee will be provided with an update regarding this request.

*Recommended Action: For information and discussion purposes only (45 minutes).*

- f) **UCTC 2017 Transportation Improvement Program – Block Program Bridge and Paving PINs**. NYS Department of Transportation Local Project Unit has submitted Initial Project Proposal (IPP) forms to local sponsors; UCTC awaits receipt of signed IPPs from NYSDOT before programming on the Transportation Improvement Program. These TIP actions will be administrative modifications and can be performed by staff.

*Recommended Action: For information and discussion purposes only (30 minutes).*

**6. Other/Old Business**

- **2 Year Voting Member Turnover June 4, 2017**
- Count Locations

**7. Adjournment.**