

ULSTER COUNTY TRANSPORTATION COUNCIL
Policy Committee Meeting

Meeting Summary
November 27, 2018
Rondout Municipal Center, Cottekill, NY

Members Present:

Kristen Wilson	City of Kingston
Shannon Harris	Town of Esopus
Rich Parete	Town of Marbletown
Howard Baker	Town of Marlborough
Neil Bettez	Town of New Paltz
Michael Baden	Town of Rochester
Vernon Benjamin	Town of Saugerties
James Quigley	Town of Ulster
Marc Rider	Ulster County Executive Office
Andrew Emrich	Ulster County DPW
Herb Litts	Ulster County Legislature
Sajaa Ahmed	Ulster County Area Transit
Dan Coots	NYS Dept of Transportation
Amy Mackenzie	NYS Dept of Transportation
Lizy Philip	NYS Thruway Authority
Mark Boungard	Adirondack Trailways
Glenn Gidaly	Barton and Loguidice

Staff:

Dennis Doyle	U.C. Planning Board/UCTC Staff
Brian Slack	UCTC Staff
David Staas	UCTC Staff

CALL TO ORDER

The Policy Committee meeting was called to order by Mr. Doyle at 10:00am. Roll call was conducted by Mr. Slack.

CALL FOR CITIZEN COMMENTS

No citizen comments received.

APPROVAL OF THE SEPTEMBER 27, 2018 POLICY COMMITTEE MEETING SUMMARY

Mr. Doyle requested a motion for discussion of the minutes from the 9/27/18 meeting of the UCTC Policy Committee. Marc Rider made a motion to approve the minutes; second by Howard Baker.

No further discussion. All in favor, none opposed - Motion Carried.

COMMUNICATIONS AND ANNOUNCEMENTS

Mr. Slack circulated several communications and announcements as follows:

- Notification and call letter for the 2020 TIP update process supplied to the highest elected officials in Ulster County and is posted on the UCTC website.
- Correspondence from USDOT stating that UCTC has met the requirements of the certification review and acceptance of corrective actions taken and that there are no further corrective actions required.
- A joint letter from Ulster County Executive Michael Hein and City of Kingston Mayor Steve Noble submitted to FTA Administrator Steven Goodman outlining the joint desire of the City and the County to peruse a single transit provider for Ulster County.
- A series of press releases issued by UCTC, OCTC, and DCTC notifying the public that the Connect Mid-Hudson Transit study is underway and that pop up interviews will be taking place at locations throughout the region.

Mr. Doyle announced that Ulster county and the Town of Woodstock received awards under the BridgeNY program.

NEW BUSINESS

Resolution 2018-21: Transfer of 2017 FTA Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA: TrailwaysNY has requested the transfer of administrative and management responsibilities for their share of FFY 2017 FTA Section 5307 TMA commuter bus funds as approved under Resolution 2018-11. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY through the FTA policy referred to as “capital cost of contracting”. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-21 approves UCTC’s transfer of FTA Section 5307 TMA formula funds in the amount of \$2,206,229 to CDTA.

Mr. Doyle requested a motion for discussion. Motion made by Neil Bettez; second by James Quigley.

Mr. Slack provided a brief overview of the capital cost of contracting process and distributed a fact sheet regarding the practice to members.

Supervisor Quigley asked if the compensation to CDTA is included in the grant.

Mr. Doyle indicated that the fee is included and that the amount has been negotiated down and funds have returned to Trailways and funds will be used to aid with facility improvements at the existing Trailways facility.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution 2018-22: Transfer of 2018 FTA Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA: TrailwaysNY has requested the

transfer of administrative and management responsibilities for their share of FFY 2018 FTA Section 5307 TMA commuter bus funds as approved under Resolution 2018-18. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-22 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$2,455,047 to CDTA.

Mr. Doyle requested a motion for discussion. Motion made by Howard Baker; second by Shannon Harris.

Mr. Slack noted that a TIP amendment will be required to show the appropriate grant funding amount once the grant is finalized.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution 2018-23: Transfer of 2014 and 2015 Federal Transit Administration Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA: In November of 2017, UCTC in conjunction with Dutchess County Transportation Council and Orange County Transportation Council, in their cooperative functions representing the Mid-Hudson Valley Transportation Management Area, issued a call for projects for unallocated Federal Transit Administration Section 5307 funds. Three applications were received and reviewed by the MPOs with input and oversight from NYSDOT Region 8 Transit staff. These awards were formalized under UCTC Resolution 2018-06 on June 12, 2018.

TrailwaysNY has requested the transfer of administrative and management responsibilities for their award of FFY 2014 and FFY 2015 FTA Section 5307 TMA funds in the amount of \$2.400m for the purposes of the Kingston Bus Maintenance Facility Expansion project. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-23 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$2,400,000 to CDTA. An amendment of the UCTC 2017 – 2021 Transportation Improvement Program adding a new project PIN will be required to finalize this action.

Mr. Doyle requested a motion for discussion. Motion made by James Quigley; second by Howard Baker.

Supervisor Quigley asked why only now are funds from 2014 being used in 2018.

Mr. Doyle responded that the funds are used on a first in and first out basis with funds coming from the unallocated FTA Section 5307 balance.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution 2018-24: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Add New FTA Capital Cost of Contracting

Project for TrailwaysNY as Shown in Attachment 1. At the request of TrailwaysNY, Resolution 2018-24 programs new transit project PIN 8TRU95 to the 2017 – 2021 UCTC Transportation Improvement Program. Funds were awarded to TrailwaysNY for the purpose of expanding the bus maintenance facility in Hurley, NY as described in detail under UCTC Resolution 2018-06. The FTA Capital Cost of Contract policy will be utilized to manage the transfer of \$2.400m in FTA 5307/5340 funds to CDTA as described under UCTC Resolution 2018-23. The total project cost is \$3.000m with a 10% match being provided by TrailwaysNY and 10% by NYSDOT.

No public comments were received during the 15 day public comment period.

Mr. Doyle requested a motion for discussion. Motion made by James Quigley; second by Marc Rider.

Supervisor Harris asked what new jobs would be created from the project and if the jobs would be sourced locally.

Mark Boungard responded that approximately 20 jobs would be created as part of the project and that there is a shortage of master mechanics and drivers as well as other rolls. Adirondack Trailways continues to work with the Office of Employment and Training to fill positions.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution 2018-25: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Add New Project as Shown in Attachment 1. At the request of the Village of Ellenville and the New York State Department of Transportation, Resolution 2018-25 revises project PIN 875927 in the 2017 – 2021 UCTC Transportation Improvement Program. The revision adds \$0.550m in local funds to the construction phase of the project.

No public comments were received during the 15 day public comment period.

Mr. Doyle requested a motion for discussion. Motion made by Marc Rider; second by Howard Baker.

Mr. Slack explained that local overmatch funds are being added to meet the current project needs.

No further discussion. All in favor, none opposed -- Motion Carried.

UCTC 2019 – 2023 Transportation Improvement Program (TIP) Update. The TIP is routinely updated every 2-3 years in order to bring the program in-line with updated fiscal planning targets. The planning targets for the 2019-23 TIP/STIP update process remain essentially unchanged from the previous update. UCTC has been tasked by NYSDOT Region 8 to review its local highway program based on compliance with fiscal constraint. The local portion of the regional TIP must be constrained in order for the statewide “roll-up” of the STIP to meet federal fiscal constraint requirements. A Subcommittee to the UCTC Technical

Committee will therefore be formed and tasked with reviewing the local FHWA program and making recommendations regarding projects to be advanced in the TIP update. Local projects currently programmed on the UCTC 2017-21 TIP will be given priority for future programming during the MPO TIP update process. The UCTC TIP Subcommittee will be tasks with determining how to allocated any additional dollars that may be available, which may include a traditional “call for projects.” The full, final UCTC 2019-23 TIP will need to be approved by the UCTC Policy Committee by June 30, 2019.

Mr. Slack briefly presented the TIP update and budgets to members. Current allocation numbers provide for \$10.5 million in funds across 5 years in the various allocated FHWA funding sources. These funding amounts may change as final numbers come from NYSDOT.

No further discussion.

OTHER/OLD BUSINESS

2019 UPWP Call for Planning Projects. Call for projects is now open; deadline December 7. Visit <http://ulstercountyny.gov/planning/transportation-council/unified-planning-work-program> for application and instructions. Applicants are encouraged to reach out to staff with ideas to aid in the application process. Projects are limited to planning activities.

Connect Mid Hudson Transit Plan. Marketing analysis is nearing completion. Survey work will be occurring in December.

Connecting Kingston Wayfinding Plan. Draft concept signage will be presented to the City and then the general public shortly,

Kingston Transit Integration Study. Currently undergoing review at the local and federal level.

Kingston Signal Warrant Analysis. Current road work has delayed the project due to the inability to obtain typical traffic counts.

Meeting Schedule Changes. The UCTC Technical Committee is scheduled to meet on January 29th followed by the UCTC Policy Committee on February 26th (fourth Tuesday of each month). The tentative meeting schedule for 2019 will be as follows:

January 29	July 23
February 26	August 27
March 26	September 24
April 23	October 22
May 28	November 26
June 25	December (to be determined)

MEETING ADJOURNED at approximately 11:00 am. -DS